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Organizational Behavior Pearson South Africa Robbins/Judge provide the research you want in the language your students understand; accompanied with the best selling self-assessment software, SAL. Some topics include management functions; the social sciences; helping employees balance work and other responsibilities; improving people skills; improving customer service; motivational concepts; communication; power and politics; conflict and negotiation; culture; and stress management. Globally accepted and written by one of the most foremost authors in the field, this is a necessary read for all managers, human resource workers, and anyone needing to understand and improve their people skills. **Essentials of Organizational Behavior Prentice Hall ALERT:** Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register for and use Pearson's MyLab & Mastering products. Packages Access codes for Pearson's MyLab & Mastering products may not be included when purchasing or renting from companies other than Pearson; check with the seller before completing your purchase. Used or rental books If you rent or purchase a used book with an access code, the access code may have been redeemed previously and you may have to purchase a new access code. Access codes Access codes that are purchased from sellers other than Pearson carry a higher risk of being either the wrong ISBN or a previously redeemed code. Check with the seller prior to purchase. -- For one-semester undergraduate and graduate level courses in Organizational Behavior. Concise fundamentals for students. Ultimate flexibility for instructors. This bestselling, brief alternative for the OB course covers all the key concepts needed to understand, predict, and respond to the behavior of people in real-world organizations. This text also includes cutting-edge topics and streamlined pedagogy to allow maximum flexibility in designing and shaping your course. The eleventh edition contains expanded and updated coverage on international issues, as well as new sections on the management of information, safety and emotions at work, risk aversion, self-determination theory, managing information, and downsizing. Accompanied by mymanagementlab! See the hands in the air, hear the roar of discussion—be a rock star in the classroom. mymanagementlab makes it easier for you to rock the classroom by helping you hold students accountable for class preparation, and getting students engaged in the material through an array of relevant teaching and media resources. Visit mymanagementlab.com for more information. **Organizational Behavior Management, Global Edition Pearson Higher Ed** For undergraduate Principles of Management courses REAL Managers, REAL Experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare your students to enter the job market. Management, Thirteenth Edition vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, students will see and experience management in action, helping them understand how the concepts they're learning actually work in today's dynamic business world. Students will gain hands-on practice applying management concepts with MyManagementLab. They'll engage in real business situations with simulations, build their management skills by writing and talking about different management scenarios, have access to a video library to help put concepts into perspective, and more. Also available with MyManagementLab MyManagementLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. Please note that the product you are purchasing does not include MyManagementLab. MyManagementLab Join over 11 million students benefiting from Pearson MyLabs This title can be supported by MyManagementLab, an online homework and tutorial system designed to test and build your understanding. Would you like to use the power of MyManagementLab to accelerate your learning? You need both an access card and a course ID to access MyManagementLab. These are the steps you need to take: 1. Make sure that your lecturer is already using the system Ask your lecturer before purchasing a MyLab product as you will need a course ID from them before you can gain access to the system. 2. Check whether an access card has been included with the book at a reduced cost If it has, it will be on the inside back cover of the book. 3. If you have a course ID but no access code, you can benefit from MyManagementLab at a reduced price by purchasing a pack containing a copy of the book and an access code for MyManagementLab (ISBN:9781292090313) 4. If your lecturer is using the MyLab and you would like to purchase the product... Go to www.mymanagementlab.com to buy access to this interactive study programme. For educator access, contact your Pearson representative. To find out who your Pearson representative is, visit www.pearsoned.co.uk/relocator **Organisational Behaviour Global and Southern African Perspectives Pearson South Africa** This book is the first Southern African edition of Stephen P. Robbins's Organizational Behaviour, the best-selling organisational behaviour textbook worldwide. **Classics of Organization Theory Cengage Learning** Compiled

by three of the most influential authors in the field, *CLASSICS OF ORGANIZATION THEORY, Eighth Edition* is a collection of the most enduring works in organization theory. To help students grasp important themes, perspectives, and theories, the authors describe what organization theory is, how it has developed, and how its development has coincided with events and changes in other fields. This highly acclaimed reader is not simply a retelling of the history of organization theory; its evolution is told through the words of the distinguished theorists themselves. The readings in this edition have been thoroughly reviewed and updated. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Organizational Behavior John Wiley & Sons** Organizational Behavior is a multidimensional product to allow for student development in knowledge, analysis, synthesis and personal development with pedagogical features designed to bring Organizational Behavior to life. This product reframes the content of organizational behavior to reflect the inherent interdependence of factors that explain human behavior. Traditional OB topics are introduced as part of an integrated framework for answering practically-relevant questions about why people behave as they do and how to effectively self manage and influence others. **Organizational Behavior, 13th Edition Wiley Global Education** This text includes a rich array of exercises, cases, and applied materials such as the Kouzes and Posner Leadership Practices Inventory and Pfeiffer Annual Edition exercises. It also offers a greater focus on the hot topic of ethics throughout the entire book to ensure it is contemporary and engaging. **Organizational Behavior, Student Value Edition Prentice Hall Organizational Behavior** A less-expensive grayscale paperback version is available. Search for ISBN 9781680922875. The field of management and organizational behavior exists today in a constant state of evolution and change. Casual readers of publications like the *New York Times*, *The Economist* and the *Wall Street Journal* will learn about the dynamic nature of organizations in today's ever-changing business environment. Organizational Behavior is designed to meet the scope and sequence requirements of the introductory course on Organizational Behavior. This is a traditional approach to organizational behavior. The table of contents of this book was designed to address two main themes. What are the variables that affect how, when, where, and why managers perform their jobs? What theories and techniques are used by successful managers at a variety of organizational levels to achieve and exceed objectives effectively and efficiently throughout their careers? Management is a broad business discipline, and the Organizational Behavior course covers many areas such as individual and group behavior at work, as well as organizational processes such as communication in the workplace and managing conflict and negotiation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters. Finally, we all made an effort to present a balanced approach to gender and diversity throughout the text in the examples used, the photographs selected, and the use of both male and female in alternating chapters when referring to generic managers or employees. **Organizational Behavior 12Th Ed. Essentials of Organizational Behavior Fourteenth Edition Principles of Management (Collection) Financial Times/Prentice Hall** *The Truth About Managing People* offers real solutions for the make-or-break problems faced by every manager. Readers will discover: how to overcome the true obstacles to teamwork; why too much communication can be as dangerous as too little; how to improve hiring and employee evaluations; how to heal layoff survivor sickness; even how to learn charisma. This isn't someone's opinion; it's a definitive, evidence-based guide to effective management: a set of bedrock principles to rely on throughout an entire management career. *The Rules of Management: They're surprisingly easy to learn and live by.* Now, Richard Templar's brought them all together in one place. Templar covers everything from setting realistic targets to holding effective meetings; finding the right people to inspiring loyalty. Learn when and how to let your people think they know more than you (even if they don't) -- and recognize when they really do *The first edition of The Rules of Management became a global phenomenon, topping bestseller charts around the world. This new, even better edition contains 10 brand new rules to take you further, faster.* In *Wired to Care*, top business strategist Dev Patnaik tells the story of how organizations of all kinds prosper when they tap into a power each of us already has: empathy, the ability to reach outside of ourselves and connect with other people. When people inside a company develop a shared sense of what's going on in the world, they see new opportunities faster than their competitors. They have the courage to take a risk on something new. And they have the gut-level certitude to stick with an idea that doesn't take off right away. People are *Wired to Care*, and many of the world's best organizations are, too. **Organisational Behaviour Global and Southern African Perspectives Management Pearson** NOTE: This edition features the same content as the traditional text in a convenient, three-hole-punched, loose-leaf version. Student Value Editions also offer a great value; this format costs significantly less than a new textbook. Before purchasing, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of MyLab™ and Mastering™ platforms exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a Course ID, provided by your instructor, to register for and use MyLab and Mastering platforms. For undergraduate Principles of Management courses. This package includes MyLab Management . *REAL managers, REAL experiences* With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare individuals to enter the job market. *Management, 14th Edition* vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, you'll see and experience management in action, helping you understand how the concepts you're learning about actually work in today's dynamic business world. Personalize learning with MyLab Management MyLab™ Management is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. 0134639685 / 9780134639680 Management, Student Value Edition Plus MyLab Management with Pearson eText -- Access Card Package Package consists of: 0134527704 / 9780134527703 Management, Student Value Edition 013452781X / 9780134527819 MyLab Management with Pearson eText -- Access Card -- for Management **Moral Issues in Business Cengage Learning** *MORAL ISSUES IN BUSINESS, 13E* examines the moral dilemmas that are common to today's business climate and gives readers the analytical tools to resolve those issues. Using a combination of true stories, interesting reading selections, and a conversational writing style, this edition prepares readers for the moral quandaries awaiting them in the professional world. Featured topics include: the nature of morality, individual integrity and responsibility, economic justice, pitfalls of capitalism, and corporations' responsibilities to consumers and the environment. Plus, this edition

also discusses situation-specific concepts such as downsizing, whistle blowing, sexual harassment, job discrimination, animal abuse, and drug testing. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Organizational Behavior: Required for BUSI 500: Liberty University Pearson Learning Solutions The Truth About Managing People FT Press** In the Third Edition of the bestselling book, *The Truth About Managing People*, bestselling author Stephen Robbins shares even more proven principles for handling virtually every management challenge. Robbins delivers 61 real solutions for the make-or-break problems faced by every manager. Readers will learn how to overcome the true obstacles to teamwork; why too much communication can be as dangerous as too little; how to improve your hiring and employee evaluations; how to heal "layoff survivor sickness"; how to manage a diverse culture; and ways to lead effectively in a digital world. New truths include: how to nurture friendly employees, forget about age stereotypes, first impressions count, be a good citizen, techniques for managing a diverse age group, and ethical leadership among others. **Supervision Today! Pearson New International Edition** Appropriate for Supervision, Supervision Management, and Intro to Management. Supervision Today has earned a reputation of being the one of the most effective supervision books because it blends traditional and contemporary topics, as well as theories and experiential skills. Offering a three-tier learning system, it focuses on building readers' knowledge, improving their comprehension and applying concepts directly to skill development. Known for its lively tone and four-color design, it captures the latest in supervision literature and includes cases to invigorate any lecture. This edition includes new information on contingent workforces, entrepreneurship, employee theft, work/life balance, IM, texting, and workplace diversity. **Core Concepts of Accounting Information Systems** This book is entirely up to date to reflect recent changes in technology and AIS practice. Covers such subjects as EDI, reengineering, neural networks, client/server, computer security, and events accounting. **Creating Wealth Through Strategic Hr And Entrepreneurship Excel Books India** In Indian context. **Fundamentals of Management Essential Concepts and Applications Self-Assessment Library Insights Into Your Skills Abilities and Interests Prentice Hall** CD-ROM based, the unique resource includes 45 exercises divided into three parts: What About Me? Working With Others. Life in Organizations. Each exercise is automatically graded. Exercises are self scoring and generate individual analysis that can be saved for future reference, or printed as a homework assignment. **Management: the Essentials Pearson Higher Education AU** Robbins *Management: The Essentials* covers the concepts essential to management in the 21st century in a fresh, lively format that's perfectly suited to a typical university semester. The second edition features new and in-depth coverage of sustainability, ethics and corporate social responsibility and new case studies from local and international businesses. **A New History of Management Cambridge University Press** Existing narratives about how we should organize are built upon, and reinforce, a concept of 'good management' derived from what is assumed to be a fundamental need to increase efficiency. But this assumption is based on a presentist, monocultural, and generally limited view of management's past. A New History of Management disputes these foundations. By reassessing conventional perspectives on past management theories and providing a new critical outline of present-day management, it highlights alternative conceptions of 'good management' focused on ethical aims, sustainability, and alternative views of good practice. From this new historical perspective, existing assumptions can be countered and simplistic views disputed, offering a platform from which graduate students, researchers, and reflective practitioners can develop alternative approaches for managing and organizing in the twenty-first century. **Human Resources Management: Concepts, Methodologies, Tools, and Applications IGI Global** Human resources management is essential for any workplace environment and is deemed most effective when a strategic focus is in place to ensure that people can facilitate that achievement of organizational goals. But, effective human resource management also contains an element of risk management for an organization which, as a minimum, ensures legislative compliance. *Human Resources Management: Concepts, Methodologies, Tools, and Applications* compiles the most sought after case studies, architectures, frameworks, methodologies, and research related to human resources management. Including over 100 chapters from professional, this three-volume collection presents an in-depth analysis on the fundamental aspects, tools and technologies, methods and design, applications, managerial impact, social/behavioral perspectives, critical issues, and emerging trends in the field, touching on effective and ineffective management practices when it comes to human resources. This multi-volume work is vital and highly accessible across the hybrid domain of business and management, essential for any library collection. **Management Pearson** NOTE: You are purchasing a standalone product; MasteringA&P does not come packaged with this content. If you would like to purchase both the physical text and MasteringA&P search for ISBN-10: 013397300X /ISBN-13: 9780133973006. That package includes ISBN-10: 0133910296 /ISBN-13: 9780133910292 and ISBN-10: 0133935736/ISBN-13: 9780133935738. For undergraduate Principles of Management courses REAL Managers, REAL Experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare you to enter the job market. *Management, Thirteenth Edition* vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, you will see and experience management in action, helping you understand how the concepts you are reading about actually work in today's dynamic business world. Gain hands-on practice applying management concepts with MyManagementLab. Engage in real business situations with simulations, build management skills by writing and talking about different management scenarios, access a video library to help put concepts into perspective, and more. Also available with MyManagementLab. MyManagementLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. **Principles of Management** Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well as behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters. Contributing Authors David S. Bright, Wright State University Anastasia H. Cortes, Virginia Tech University Eva Hartmann, University of Richmond K. Praveen Parboteeah, University of Wisconsin-Whitewater Jon L. Pierce, University of Minnesota-

Duluth Monique Reece Amit Shah, Frostburg State University Siri Terjesen, American University Joseph Weiss, Bentley University Margaret A. White, Oklahoma State University Donald G. Gardner, University of Colorado-Colorado Springs Jason Lambert, Texas Woman's University Laura M. Leduc, James Madison University Joy Leopold, Webster University Jeffrey Muldoon, Emporia State University James S. O'Rourke, University of Notre Dame

IMDC-SDSP 2020 Proceedings of the 1st International Multi-Disciplinary Conference Theme: Sustainable Development and Smart Planning, IMDC-SDSP 2020, Cyberspace, 28-30 June 202 European Alliance for Innovation IMDC-SDSP conference offers an exceptional platform and opportunity for practitioners, industry experts, technocrats, academics, information scientists, innovators, postgraduate students, and research scholars to share their experiences for the advancement of knowledge and obtain critical feedback on their work. The timing of this conference coincides with the rise of Big Data, Artificial Intelligence powered applications, Cognitive Communications, Green Energy, Adaptive Control and Mobile Robotics towards maintaining the Sustainable Development and Smart Planning and management of the future technologies. It is aimed at the knowledge generated from the integration of the different data sources related to a number of active real-time applications in supporting the smart planning and enhance and sustain a healthy environment. The conference also covers the rise of the digital health, well-being, home care, and patient-centred era for the benefit of patients and healthcare providers; in addition to how supporting the development of a platform of smart Dynamic Health Systems and self-management.

ICTES 2018 Proceedings of the First International Conference on Technology and Educational Science, ICSTES 2018, November 21-22 2018, Bali, Indonesia European Alliance for Innovation The technical program of The First ICTES 2018 consisted of 114 full papers. Aside from the high-quality technical paper presentations we also held workshop and clinic manuscript that was carried out before the main track aims to strengthen the ability to write scientific publications. Coordination with the steering chairs, Dr. Kadek Suranata, S.Pd, M.Pd.,Kons., and the members of organizing committee is essential for the success of the conference. We sincerely appreciate all the Advisory Boards for the constant support and guidance. It was also a great pleasure to work with such an excellent organizing committee team for their hard work in organizing and supporting the conference. In particular, the Scientific Committee, led by Cand(Dr) Robbi Rahim, M.Kom have completed the peer-review process of technical papers and made a high-quality technical program. We are also grateful to Students Conference chairs were leading by Ida Ayu Made Diah Paramiswari for their support and all the authors who submitted their papers to the First ICTES 2018. We strongly believe that ICTES conference provides a good forum for all academicians, researchers, and practitioners to discuss all Educational science and technology aspects that are relevant to issues and challenge for sustainability in the 4th industrial revolution. We also expect that the future ICTES conference will be as successful and stimulating, as indicated by the contributions presented in this volume

Organizational Behaviour and Human Resource Management A Guide to a Specialized MBA Course Springer This book focuses on strategic and operational human resources, giving the reader the core curriculum of subjects usually presented in an MBA program specialized in organizational behaviour and human resource management. The topics covered can be applied to a variety of real world business situations. This book aims to contribute to the growth and development of individuals in a competitive and global economy, by covering the latest developments in the field of human resources management. Innovative practices and theories as well as the current policies and practices of HRM are described in this book.

Essentials of Organizational Behavior An Evidence-Based Approach SAGE Publications Concise, practical, and based on the best available research, Essentials of Organizational Behavior: An Evidence-Based Approach, Second Edition equips students with the necessary skills to become effective leaders and managers. Author Terri A. Scandura uses an evidence-based approach to introduce students to new models proven to enhance the well-being, motivation, and productivity of people in the work place. Experiential exercises, self-assessments, and a variety of real-world cases and examples provide students with ample opportunity to apply OB concepts and hone their critical thinking abilities. New to this Edition A new Emotions and Moods chapter delves into important topics like emotional intelligence, emotional contagion, and affective neuroscience. A new Power and Politics chapter unpacks the most effective influence strategies and helps students develop their political skills. A streamlined table of contents now combines perception and decision making in a single chapter and change and stress in a single chapter. New case studies, including some from SAGE Business Cases for the Interactive eBook, on topics such as virtual teams, equal pay and the gender wage gap, and the use of apps at work introduce timely and relevant discussions to help foster student engagement. The new edition has been rigorously updated with the latest research throughout and includes expanded coverage of Machiavellian leadership, ethical decision making, and organizational design through change. New Best Practices and Research in Action boxes as well as new Toolkit Activities and Self-Assessments have been added to make the text even more hands-on and practical.

Introduction to Law Springer This book is exceptional in the sense that it provides an introduction to law in general rather than the law of one specific jurisdiction, and it presents a unique way of looking at legal education. It is crucial for lawyers to be aware of the different ways in which societal problems can be solved and to be able to discuss the advantages and disadvantages of different legal solutions. In this respect, being a lawyer involves being able to reason like a lawyer, even more than having detailed knowledge of particular sets of rules. Introduction to Law reflects this view by focusing on the functions of rules and on ways of arguing the relative qualities of alternative legal solutions. Where 'positive' law is discussed, the emphasis is on the legal questions that must be addressed by a field of law and on the different solutions which have been adopted by, for instance, the common law and civil law tradition. The law of specific jurisdictions is discussed to illustrate possible answers to questions such as when the existence of a valid contract is assumed.

Applying Quality Management in Healthcare A Systems Approach Revision of: Applying quality management in healthcare / Diane L. Kelly.

Lawyers as Leaders Oxford University Press No occupation in America supplies a greater proportion of leaders than the legal profession, yet it has done little to prepare them for this role. Lawyers sit at the helm of a vast array of powerful law firms, businesses, governmental, and nonprofit organizations. Two of the last three presidents have been lawyers. And yet almost no occupation rouses greater public distrust. This paradox raises two important questions: Why do we look to lawyers to lead, and why do so many of them prove to be so ill-prepared for that role? In Lawyers as Leaders, eminent law professor Deborah Rhode not only answers these questions but provides an invaluable overview for attorneys who occupy or aspire to leadership positions in public and private practice settings. Drawing on a broad range of interdisciplinary research, biographical profiles, and empirical studies, she covers everything from decision making, conflict management, and communication to ethics and diversity in

leadership, and what lawyers can do to advance both their professional development and the public interest. Rhode contends that the legal profession attracts many people with the ambition and analytic capabilities to be leaders but often fails to develop other qualities that are essential to their effectiveness. Successful lawyers need to be confident, competitive, and even combative, but possessing such qualities often results in a lack of interpersonal sensitivity, emotional intelligence, and resilience—the "soft skills" that both legal education and the reward structure of legal practice consistently undervalue. The most successful leaders, Rhode argues, are those who can see past their own ambitions and retain a capacity for critical reflection on their performance. The first serious work on leadership and law, *Leadership for Lawyers* will prove essential to law students, law faculty, and lawyers holding or seeking governance positions. **Leadership for Lawyers Aspen Publishing** Leadership for Lawyers is the first coursebook targeted for leadership courses in law schools. Now in its third edition, this text combines excerpts from leading books and articles, accessible background material, real-world problems and case histories, class exercises, and references to news and entertainment media in areas of core leadership competencies. Author Deborah L. Rhode has edited four well-respected books on leadership, developed one of the first law school courses on leadership, and written widely on the subject in law reviews and mainstream media publications. New to the Third Edition: Increased coverage of diversity and inclusion New discussion of stress, wellness, and time management Coverage of recent ethical scandals and dilemmas Updated problems, exercises, and media clips Professors and students will benefit from: Excerpts from foundational texts, engaging overviews of core concepts, discussion questions, class problems, and exercises that address real-world issues. Links to short segments from movies, documentaries, and news broadcasts for each major topic. Materials on moral leadership and scandals that make for highly engaging discussion on "how the good go bad." Coverage including key theoretical and empirical issues concerning the nature and qualities of leadership, the role of ethics, gender, racial, ethnic, and other forms of diversity, pro bono and public interest work, and core competencies such as decision making, influence, communication, conflict resolution, innovation, crisis management, stress and time management, and social and organizational change.

Management Prentice Hall Directed primarily toward undergraduate Management or Business college/university majors, this text also provides practical content to current and aspiring industry professionals. This bestselling text vividly illustrates management theories by incorporating the perspectives of real-life managers. Throughout this text, readers will see and experience management in action, helping them understand how the concepts they're reading about work in today's business world. **Changing Scenario of Business and E-Commerce Dr. Dinesh D. Bhakkad Information Technology Project Management, Revised Cengage Learning** Discover exciting behind-the-scenes opportunities and challenges in technology today with Schwalbe's unique INFORMATION TECHNOLOGY PROJECT MANAGEMENT, REVISED 7E. This one-of-a-kind book demonstrates the principles distinctive to managing information technology (IT) projects that extend well beyond standard project management requirements. No book offers more up-to-the-minute insights and software tools for IT project management success, including updates that reflect the latest PMBOK Guide, 5th edition, the global standard for managing projects and earning certification. The book weaves today's theory with successful practices for an understandable, integrated presentation that focuses on the concepts, tools, and techniques that are most effective today. INFORMATION TECHNOLOGY PROJECT MANAGEMENT is the only book to apply all ten project management knowledge areas to IT projects. You master skills in project integration, scope, time, cost, quality, human resource, communications, risk, procurement, and stakeholder management as well as all five process groups—initiating, planning, executing, monitoring and controlling, and closing. Intriguing examples from familiar companies featured in today's news, a new Agile case, opportunities with MindView software, and a new chapter on project stakeholder management further ensure you are equipped to manage information technology projects with success. The REVISED Seventh Edition has updated Appendix A for Microsoft Project 2013. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Human Resource Management Vikas Publishing House** Human Resource Management (HRM) is the most challenging and exciting area within management. In the turbulent times we live in, the value of the HRM function is gaining increasing importance in managing organizations. Uniqueness of any organization is dependent on its human capital that brings in the differentiating results. How differently organizations address the HR issues is of utmost importance. This book is designed for management students across the country and line managers who have to deal with HR issues. This insightful and practical book will take the readers through the concepts to applications of Human Resource Management. Interspersed with examples from national and international organizations, the book also brings various HR aspects from countries across the globe, thus bringing in the national and international perspective to all the HR issues. Along with other contemporary and traditional chapters, the book includes the chapters on Establishment and Terms of Services, Competency-based HRM, Assessment Centre, Human Resources Accounting, and Work-life Balance and Well Being. Value-Adding Features • Preview An opening vignette introducing the HR topic, simulating the reference in context, generating interest and curiosity. • Did You Know? Has illuminations, events, and historical facts relating to the roots and evolution of HR. • Comparative Analysis Cites examples from national and multinational companies on all aspects of HRM, enabling the readers to compare the problems and solutions. • Recent Advances Feature includes changing conditions, advances in the field and emerging trends that may open up new areas or give leads for project work, studies, surveys and research. • Legal Corner A unique feature that gives insight into the national and international legal issues, framework and challenges faced by the corporates on a day-to-day basis. • Skill-building Activities Designed to tap readers' curiosity and interest, motivate and increase their eagerness to learn, provide an opportunity to expand their current range of knowledge, and test their skills with respect to the real-world issues • Case Studies Based on real situations, where conceptual knowledge has to be applied to deal with various corporate challenges.