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KEY=EDITION - MENDEZ ANGIE

It's Your Ship Management Techniques from the Best Damn Ship in the Navy [Grand Central Publishing](#) Read this million-copy bestseller for leadership insights about top-down change to improve productivity in your business starting with the most important person: You. When Captain Abrashoff took over as commander of USS Benfold, it was like a business that had all the latest technology but only some of the productivity. Knowing that responsibility for improving performance rested with him, he realized he had to improve his own leadership skills before he could improve his ship. Within months, he created a crew of confident and inspired problem-solvers eager to take the initiative and responsibility for their actions. The slogan on board became "It's your ship," and Benfold was soon recognized far and wide as a model of naval efficiency. How did Abrashoff do it? Against the backdrop of today's United States Navy, Abrashoff shares his secrets of successful management including: See the ship through the eyes of the crew: By soliciting a sailor's suggestions, Abrashoff drastically reduced tedious chores that provided little additional value. Communicate, communicate, communicate: The more Abrashoff communicated the plan, the better the crew's performance. His crew eventually started calling him "Megaphone Mike," since they heard from him so often. Create discipline by focusing on purpose: Discipline skyrocketed when Abrashoff's crew believed that what they were doing was important. Listen aggressively: After learning that many sailors wanted to use the GI Bill, Abrashoff brought a test official aboard the ship-and held the SATs forty miles off the Iraqi coast. From achieving amazing cost savings to winning the highest gunnery score in the Pacific Fleet, Captain Abrashoff's extraordinary campaign sent shock waves through the U.S. Navy. It can help you change the course of your ship, no matter where your business battles are fought. **It's Your Ship Management Techniques from the Best Damn Ship in the Navy** The former commander of the U.S.S. Benfold describes the management principles that he used to command one of the U.S. Navy's most modern warships and explains how these principles can be used in a business environment. **It's Your Ship Management Techniques from the Best Damn Ship in the Navy** [Hachette UK](#) The legendary New York Times bestselling tale of top-down change for anyone trying to navigate today's uncertain business seas. When Captain Abrashoff took over as commander of USS Benfold, it was like a business that had all the latest technology but only some of the productivity. Knowing that responsibility for improving performance rested with him, he realized he had to improve his own leadership skills before he could improve his ship. Within months, he created a crew of confident and inspired problem-solvers eager to take the initiative and responsibility for their actions. The slogan on board became "It's your ship," and Benfold was soon recognized far and wide as a model of naval efficiency. How did Abrashoff do it? Against the backdrop of today's United States Navy, Abrashoff shares his secrets of successful management including: See the ship through the eyes of the crew: By soliciting a sailor's suggestions, Abrashoff drastically reduced tedious chores that provided little additional value. Communicate, communicate, communicate: The more Abrashoff communicated the plan, the better the crew's performance. His crew eventually started calling him "Megaphone Mike," since they heard from him so often. Create discipline by focusing on purpose: Discipline skyrocketed when Abrashoff's crew believed that what they were doing was important. Listen aggressively: After learning that many sailors wanted to use the GI Bill, Abrashoff brought a test official aboard the ship-and held the SATs forty miles off the Iraqi coast. From achieving amazing cost savings to winning the highest gunnery score in the Pacific Fleet, Captain Abrashoff's extraordinary campaign sent shock waves through the U.S. Navy. It can help you change the course of your ship, no matter where your business battles are fought. **Turn the Ship Around! A True Story of Turning Followers into Leaders** [Penguin](#) "One of the 12 best business books of all time.... Timeless principles of empowering leadership." - USA Today "The best how-to manual anywhere for managers on delegating, training, and driving flawless execution." —FORTUNE Since Turn the Ship Around! was published in 2013, hundreds of thousands of readers have been inspired by former Navy captain David Marquet's true story. Many have applied his insights to their own organizations, creating workplaces where everyone takes responsibility for his or her actions, where followers grow to become leaders, and where happier teams drive dramatically better results. Marquet was a Naval Academy graduate and an experienced officer when selected for submarine command. Trained to give orders in the traditional model of "know all-tell all" leadership, he faced a new wrinkle when he was shifted to the Santa Fe, a nuclear-powered submarine. Facing the high-stress environment of a sub where there's little margin for error, he was determined to reverse the trends he found on the Santa Fe: poor morale, poor performance, and the worst retention rate in the fleet. Almost immediately, Marquet ran into trouble when he unknowingly gave an impossible order, and his crew tried to follow it anyway. When he asked why, the answer was: "Because you told me to." Marquet realized that while he had been trained for a different submarine, his crew had been trained to do what they were told—a deadly combination. That's when Marquet flipped the leadership model on its head and pushed for leadership at every level. Turn the Ship Around! reveals how the Santa Fe skyrocketed from worst to first in the fleet by challenging the U.S. Navy's traditional leader-follower approach. Struggling against his own instincts to take control, he instead achieved the vastly more powerful model of giving control to his subordinates, and creating leaders. Before long, each member of Marquet's crew became a leader and assumed responsibility for everything he did, from clerical tasks to crucial combat decisions. The crew became completely engaged, contributing their full intellectual capacity every day. The Santa Fe set records for performance, morale, and retention. And over the next decade, a highly disproportionate number of the officers of the Santa Fe were selected to become submarine commanders. Whether you need a major change of course or just a tweak of the rudder, you can apply Marquet's methods to turn your own ship around. **Essential Leadership Lessons from the Thin Blue Line** [Light Messages Publishing](#) A veteran police chief's hard-won lessons on leading yourself, leading others, and leading an organization. Essential Leadership Lessons from the Thin Blue Line is just that &- lessons learned the old-fashioned way through trial and error, studying, hard work, and experience while on our nation's front lines to serve and protect. Dean Crisp spent decades leading people where a single misstep could cost a life. Faced with the daily challenges of a police chief, Dean threw himself into learning all he could about effective leadership and applying those lessons in his departments. He shares those hard-won lessons in this book. Dean lays the book out into three key sections that build on each other to help you become a better leader: Leading Yourself, Leading Others, Leading the Organization. Dean's approach to leadership is built on his concept of Diamond Leadership, a four-point method that creates a self-perpetuating synergy for positive change. Dean has taught this method in elite conferences to countless rising leaders, and now he brings it to you. "I think that all leaders want to be really good at leading and most seek ways to improve. Some are even willing to go to extraordinary lengths to become the best. I am hoping this book will inspire others to be their best and to constantly strive to get better, to shoot for the stars, to get outside their comfort zones, and to push themselves to become remarkable." &-Dean Crisp Built on the success of Dean's debut leadership book, Leadership Lessons from the Thin Blue Line, this new release features a revised approach to the curriculum, expanded information, and a streamlined formula to develop the leader within you. Essential Leadership Lessons from the Thin Blue Line uses personal anecdotes to drive home the human element of leadership and will connect with you at any point on your journey to becoming a significant leader. "My motive and intent in writing this book is simple: I want to provide the reader with leadership lessons and experiences which I hope will help you, the reader, to become a better leader and, more importantly, a better person." &-Dean Crisp **Character in Action The U.S. Coast Guard on Leadership** [Naval Institute Press](#) How does the U.S. Coast Guard create, instill, and maintain leadership throughout a 40,000 member force spread across the United States? A former Commandant of the U.S. Coast Guard and a best-selling author combine their knowledge of the subject to offer a formula for success. Donald T. Phillips, who has written eight books on leadership, asserts that the Coast Guard is a superlative example of an organization with effective leadership, loaded with leaders at all levels. From a guardsman scraping barnacles off buoys in the Gulf of Mexico to the captain of a cutter in the Gulf of Alaska to the Commandant in Washington, they know exactly what leadership is, how it works, and why it is important. This case study in leadership uses the Coast Guard as an example for other organizations who want to imbue leadership to every single one of its members. An effective leadership beacon, the book is replete with tangible examples, vivid anecdotes, and explicit guidelines on how to instill leadership throughout an entire organization. Stories abound on Coast Guard efficiency, innovation, and heroism and many are used to illustrate the service's effectiveness and to engage the reader. From the military and government communities to the business world, a variety of organizations can benefit from this outstanding leadership guide. **Empowerment Takes More Than a Minute** [Berrett-Koehler Publishers](#) In the newly updated edition of this classic empowerment business fable—over 400,000 copies sold—Ken Blanchard and John Carlos show you how to shift to an empowered, employee-driven work environment. Empowerment Takes More Than a Minute tells the story of a young manager whose attempts to turn his troubled company around through traditional top-down, command-and-control management are failing. Reluctantly, he contacts an expert in empowerment, even though he feels like he's already tried that approach. Step by step, the expert helps him understand why his past and present efforts have fallen short and figure out what he needs to do to create an empowered workforce. The process as it unfolds is complex, paradoxical, and counterintuitive—but well worth the effort. This new edition dispels the notion that empowerment is a bygone fad. No matter what its name, the essential concept—that organizations can achieve extraordinary results by recognizing and taking advantage of the skills, experience, and knowledge already existing in the organization—will always be relevant. Although sometimes arduous, the journey to empowerment is well worth embarking on. In fact, unleashing the power of people in an organization may be the only way to continue to do business in a competitive, complicated marketplace. **Lincoln on Leadership for Today Abraham Lincoln's Approach to 21st-Century Issues** [Houghton Mifflin Harcourt](#) "Phillips has a gift for making 19th-century history relevant for the 21st century . . . a marvelous way to think about our current policy woes." —Douglas Brinkley, New York Times-bestselling author of American Moonshot How can President Lincoln's wisdom be applied to the most pressing conflicts of modern-day America? With a fresh and perceptive reading of Lincoln's own writings and speeches, bestselling author Donald T. Phillips reveals how America's sixteenth president handled many of the same national dilemmas we face today. Looking to his exemplary leadership of a fractured nation, Phillips offers a deeply relevant analysis of how Lincoln's example could help forge solutions to the many issues and divisions challenging our country now. "[An] intelligent and often moving look at one of the nation's greatest presidents . . . Using his extensive knowledge of Lincoln, Phillips makes convincing cases throughout for what the nineteenth-century statesman's opinion would be on a wide array of issues faced by the twenty-first-century United States, including climate change, torture, immigration, and equal pay for women. For readers who find present-day politics almost too much to contemplate, Phillips's closing vision of Lincoln witnessing the 'current state of affairs' will be especially poignant and bittersweet." —Publishers Weekly **Techniques for Ship Handling and Bridge Team Management** [Routledge](#) Hiroaki Kobayashi has trained 1500 mariners in ship handling over twenty years and he has systematized the methods of safe navigation into nine elemental techniques. Taking a rigorous and scientific look at good practice and attitudes, good seamanship can be viewed as a series of concrete technical functions, which can be in terms of competencies. By giving proper attention to human factors the conditions for maintaining system safety can be defined, and the interaction of human competencies and environmental conditions and their effects on system safety can be recognised. System safety in turn depends on good bridge team management, with particular emphasis on communication, cooperation and leadership - communication for the exchange of information, cooperation to smooth team activities, and leadership to ensure that each member of the team performs successfully. **Lessons from the Navy How to Earn Trust, Lead**

Teams, and Achieve Organizational Excellence Rowman & Littlefield Drawing from his experience as an award-winning global leadership speaker, US Navy Captain, Commanding Officer, university professor, and executive coach, Mark Brouker reveals the leadership tactics that have transformed company cultures and generated success—from the boardroom to the battlefield—by focusing on the single pillar of leadership that is most often overlooked: trust. Through step-by-step guidance, easy-to-use leadership techniques, and the lessons of his military experience, he empowers readers to actively build trust with their subordinates—enabling them to boost morale, enhance productivity, and strive for success. Lessons from the Navy: How to Earn Trust, Lead Teams, and Achieve Organizational Excellence is for leaders who want to do better, who want their staff and colleagues to do better, and who want to win the trust and dedication of the people at all levels of their organization. Whether new to the leadership arena or a seasoned leader with years of experience in the arena, whether leading a corporate team, a military team or a sports team, all readers of this work will benefit from the leadership strategies it espouses. Here you will learn how to make these strategies your own.. **The Idea-Driven Organization Unlocking the Power in Bottom-Up Ideas** Berrett-Koehler Publishers Too many organizations are overlooking, or even suppressing, their single most powerful source of growth and innovation. And it's right under their noses. The frontline employees who interact directly with your customers, make your products, and provide your services have unparalleled insights into where problems exist and what improvements and new offerings would have the most impact. In this follow-up to their bestseller Ideas Are Free, Alan G. Robinson and Dean M. Schroeder show how to align every part of an organization around generating and implementing employee ideas and offer dozens of examples of what a tremendous competitive advantage this can offer. Their advice will enable leaders to build organizations capable of implementing 20, 50, or even 100 ideas per employee per year. Citing organizations from around the world, they explain what's needed to put together a management team that can lead the type of organization that embraces grassroots ideas and describe the strategies, policies, and practices that enable them. They detail exactly how high-performing idea processes work and how to design one for your organization. There's constant pressure today to do more with less. But cutting wages and benefits and pushing people to work harder with fewer resources can go only so far. Ironically, the best solution resides with the very people who have been bearing the brunt of these measures. With Robinson and Schroeder's advice, you can unleash a constant stream of great ideas that will strengthen every facet of your organization. **Lead by Example 50 Ways Great Leaders Inspire Results** AMACOM Div American Mgmt Assn Taking over the top job, whether it's the CEO of a company or the manager of a department, is never easy. When done the right way, it results in inspired leadership; when done the wrong way, it can lead to disaster. To be effective, the people in charge must give their team a reason to believe in their talents and their ability to get people to work together. Great leadership requires decisiveness, authority, conviction, compassion, and, most important, the ability to set the right example. It would seem easy, but it takes a lifetime of trying to put it into practice. In Lead by Example, recognized leadership guru John Baldoni reveals the traits and abilities leaders need to know to inspire others to follow them. Readers will learn how to: listen for ideas • manage around obstacles • defuse tension • check their egos • stand up for what they believe in • manage crises • develop team confidence • recruit good people • deliver bad news • handle defeat • engage their enemies Filled with examples of visionary leaders who have overcome their shortcomings and achieved greatness, Lead by Example will show readers how to build trust, drive results, and win the respect of the people they lead. **Reaching for the Gold How to Successfully Prepare for Police and Fire Chief Interviews** AuthorHouse The inspiration for this book are the hundreds of thousands of police officers and firefighters worldwide that sacrifice their life each day to protect the public they serve. With a stagnant economy, many communities are finding it difficult to provide adequate public safety protection for their residents. Such challenges will require the emergence of dedicated, creative leaders never before seen. To achieve, we must begin preparing tomorrow's leaders today! The many concepts and strategies found in this book fulfill that imperative. The Author began his public sector career as a Firefighter in Compton, California. He later joined the Prince Georges County, Maryland Fire Department as a Chief Officer and went on to become Fire Chief of Oakland, California. During 1995-6, he served as President of the International Association of Fire Chiefs. He left the fire service to become a City Manager. During his tenure he successfully led three different cities. They included Durham, North Carolina, San Diego, California and Santa Monica, California. At each, he successfully recruited and hired dynamic, forward thinking Police and Fire Chiefs. After 34 years of public service, he formally retired. He occasionally assists Cities who are faced with financial challenges and loves assisting Police and Fire Chief candidates prepare for their interviews. He possesses a Bachelors and Masters degree. He lives on a horse ranch in southern California with his wife, daughter, son-in-law and two grandsons. The family is currently establishing a grape vineyard. **The Duh! Book of Management and Supervision Dispelling Common Leadership Myths** Common Sense Press (Melrose, FL) Managerial styles are influenced by habit, familiarity, and workplace culture. It's no wonder that well-intentioned professionals doing their best to be good organizational leaders often repeat unhelpful supervisory practices experienced in their early careers, even if they disliked them at the time. In the DUH! Book of Management and Supervision, the author disagrees with many accepted leadership principles (unabashedly referring to them as myths) and makes new and different approaches easier to imagine. Her challenging and controversial concepts illustrated with poignant stories suggest common-sense and immediately applicable alternatives more suitable in today's workplace. **The Leadership Connection The Link Between Leading and Succeeding** Balboa Press Make the Connection! Every organization, whether big or small, strives for the same thing - to achieve greater results. In today's unpredictable business environment, companies face new challenges and the need for strong leaders has never been greater. Leaders who can deliver consistent results are the greatest asset to any business. Unfortunately, most organizations spend little time developing their people to think and act as leaders. Regardless of what industry we work in, as leaders, we are all in the "People" business and we must do more than merely train our leaders; it is imperative for success that we develop them. The LEADERSHIP Connection introduces business owners, entrepreneurs, leaders, and team members to the Elite Leadership System - ELS. The ELS allows you to embark on a unique journey with your people, continually assessing and enhancing their leadership skills and positioning them for achieving greater results. The Elite Leadership System - ELS provides you and your team with: • Strategies to Enhance Perceptions • Techniques to Elevate Priorities • New ways to Empower People • The ability to Exceed Possibilities **Don't Mess It Up How Founders and Their Successors Can Avoid the Clichés That Inhibit Growth** Greenleaf Book Group In Don't Mess It Up: How Founders and Their Successors Can Avoid the Clichés That Inhibit Growth, author and six-time second CEO Les Trachtman offers his expertise on the most effective ways to successfully hand off your company to a worthy successor. He also has advice for those who are inheriting a business and want to take it to the next level, as well as for boards who are dealing with these leadership transitions. In his direct, no-nonsense approach, Les shows readers how seemingly harmless business clichés such as "get it right" and "be careful" can have a detrimental effect on a company's future by conveying that such imperative ingredients such as risk and innovation are things to now be avoided. Readers will learn how to: • Understand the metamorphosis required to transition from great founder to great CEO • Know when, and if, it's time to replace yourself • Pick the right successor • Prepare yourself and your company for the fragile transition • Create a successful CEO transition • Separate yourself from the company There is likely no one more experienced in founder transitions than Les Trachtman. He has been an innovative and respected successor at six different companies; let his hard-won advice guide you through your transition and toward success. **Late Bloomer** Fantagraphics Books Carol Tyler has been a professional (and highly acclaimed) cartoonist for over 20 years, appearing in such venues as WeirDo, Wimmen's Comix, and Drawn & Quarterly magazine. But over the years her status as a working mother has drastically curtailed her ability to set aside time for her cartooning. Thus each rare new story from her pen has been greeted with hurrahs as well they should be, because she's one of the most skillful, caustic, and emphatic cartoon storytellers of her generation. This new book presents the biggest, richest and most delightful collection of Tyler's work to date featuring many new and previously unpublished works. p.p1 {margin: 0.0px 0.0px 0.0px 0.0px; font: 13.9px Arial; color: #424242} **It's Our Ship The No-Nonsense Guide to Leadership** Grand Central Publishing The story of Captain Abrashoff and his command of USS Benfold has become legendary inside and outside the Navy. By governing his ship with his unique management techniques, Abrashoff turned the Benfold into a model of naval efficiency, with amazing cost savings, the highest gunnery score in the Pacific Fleet, and a highly motivated and top performing crew. In IT'S YOUR SHIP, he first demonstrated how to bring his successful management techniques from the ship to the boardroom. Now, in his newest book IT'S OUR SHIP, in the same rugged, can-do voice, Abrashoff will focus on the leadership, motivational, and management insights and tips that he has learned from his last six years of addressing business and corporate audiences. Abrashoff's timely advice will be eminently prescriptive, and will feature anecdotes and insights from leaders of businesses large and small and from public and non-profit sectors. **Plain Talk Lessons from a Business Maverick** John Wiley & Sons Incorporated A renowned business leader in the steel industry shares his ideas and observations on how to grow a world-class organization and the principles behind his management style **The Toyota Way, Second Edition: 14 Management Principles from the World's Greatest Manufacturer** McGraw Hill Professional The bestselling guide to Toyota's legendary philosophy and production system—updated with important new frameworks for driving innovation and quality in your business One of the most impactful business guides published in the 21st Century, The Toyota Way played an outsized role in launching the continuous-improvement movement that continues unabated today. Multiple Shingo Award-winning management and operations expert Jeffrey K. Liker provides a deep dive into Toyota's world-changing processes, showing how you can learn from it to develop your own improvement program that fits your conditions. Thanks in large part to this book, managers across the globe are creating workforces and systems that produce the highest-quality products and services, establish and retain customer loyalty, and drive business profitability and sustainability. Now, Liker has thoroughly updated his classic guide to include: Completely revised data and updated information about Toyota's approach to competitiveness in the new world of mobility and smart technology Illustrative examples from manufacturing and service organizations that have learned and improved from the Toyota Way A fresh approach to leadership models The brain science and skills for learning to think scientifically How Toyota applies Hoshin Kanri, a planning process that aligns objectives at all levels and marries them to business strategy Organized into thematic sections covering the various aspects of the Toyota Way—including Philosophy, Processes, People, and Problem Solving—this unparalleled guide details the 14 key principles for building the foundation of a powerful improvement system and managing it for ultimate competitive advantage. With The Toyota Way, you have an inspiration and a model of how to set a direction, continuously improve and learn at all levels, continually "flow" value to satisfy customers, improve your leadership, and get quality right the first time. **Get Everyone in Your Boat Rowing in the Same Direction 5 Leadership Principles to Follow So Others Will Follow You Every Officer Is a Leader Coaching Leadership, Learning and Performance in Justice, Public Safety, and Security Organizations** Trafford on Demand Pub The authors present a new and powerfully recast second edition of this bestselling book that equips justice and public safety leaders to self-assess and develop validated leadership competencies. **Exception to the Rule: The Surprising Science of Character-Based Culture, Engagement, and Performance** McGraw Hill Professional The antidote to navigating turbulent times isn't more rules. It is timeless virtue that creates sustainable value. Thoughtful leaders are keenly aware of the enormous challenge they face to drive high performance in a world that continues to ratchet up pressure and uncertainty. Some leaders respond by getting tough and establishing strict rules. They get people in line, but they don't inspire excellence. Wise leaders, on the other hand, help their people practice character to navigate their way through the turbulence—without lowering performance expectations. As a result, their people are more reliable under pressure. Exception to the Rule links ancient wisdom with contemporary science on high performance, teamwork, and engagement. Building an organizational culture based on classical virtues—of trust, compassion, courage, justice, wisdom, temperance and hope—is both strategically smart and a better way to live. Exception to the Rule walks you through the steps of helping everyone in your organization focus on character defined by virtue. The word virtue means excellence, which is why each one is essential to help people perform at a high level despite uncertainty and pressure. Under character-based leadership, teams work better together, creativity flourishes and engagement increases. The most powerful idea of Exception to the Rule is this: character defined by virtue is not based on birthright; it can be learned and practiced. Everyone can develop habits to become better than they were. While character cannot be legislated, character can be cultivated. As virtue proves its value, the culture you have can evolve into the culture you need. **Captain's Surrender** Samhain Pub Limited Despite his looks and ambition, Midshipman Joshua Andrews hides urges that, in his world, make him an abomination. Once he sets eyes on the elegant picture of perfection that is Peter Kenyon, though, temptation lures him like the siren call of the sea. Peter is the darling of the Bermuda garrison, with a string of successes behind him and a suitable bride lined up to share his future. He seems completely out of Joshua's reach. Then the two men are forced to serve on a long voyage under a sadistic commander. As the tension aboard the vessel heats up, their unexpected friendship intensifies into a passion neither man can rein in. Intimacy like theirs can only exist in the shadow of the gallows. Both men are determined their "youthful curiosity" must die before it brings disaster down on them. Yet neither man can root it from his heart. Warriors both, they think nothing of risking their lives for their country. In the end they must decide whether love, too, is worth dying for. **30 Days to Sell** CreateSpace Nominated for a Small Business Marketing Book award!. You have 30 days to convert a user to a paying customer starting NOW. The clock is ticking. What will you do? Collecting and analysing the messaging and strategies the leading e-commerce, software and service companies use as they convert trial users to customers in the most important 30 days after sign-up. Each companies strategy is broken down and presented in an easy to use and understand visual guide. 30 days to sell is a must

buy if you are looking to automate and improve new customer conversion. This book covers: Activation campaigns from the worlds leading web companies. Easy reference guide - what message to send and when. Full page examples of each marketing message. Steal ideas from successful entrepreneurs, marketers and growth hackers. Two new bonus chapters showcasing more activation campaigns. **Stay in Your Lane The Best Leaders Are the Greatest Coaches** [Createspace Independent Publishing Platform](#) There are hundreds of books written on the X's and O's of leadership. However, few on how you, the leader, can create the "context or environment" for achieving unparalleled levels of success. Stay in your lane is a fresh new perspective on how leaders influence others to reach their true potential. The attitude of the leader affects the atmosphere of the office. **I'll Get That Job! A Real Guide from Real Experts on Getting the Job You Want!** [CreateSpace](#) Maybe you're a recent college graduate, looking for a successful start to your career. Or an experienced professional, feeling the need to try something new. Either way, a whole host of opportunities await you- but if you really hope to ace that interview and get the job you want, you'll need the right skills to get ahead. So when you're navigating the complex twists and turns of today's changing job market, let I'll Get That Job! serve as your road map and guide. Featuring advice from real HR professionals, headhunters, and team managers, this essential job-hunting companion will let you know exactly what you need to do to increase your chances, from social media presence to writing a great CV. While shedding light on the many myths and outdated "rules" that may actually bog you down in today's job-seeking experience, I'll Get That Job! serves as a source of motivation and encouragement for modern job hunters. After all, with hard work and the right mind-set, it really is possible for you to get that job you've always wanted-and become the most successful version of yourself along the way!

Agile Management for Software Engineering Complete Self-Assessment Guide [Createspace Independent Publishing Platform](#) Are there any constraints known that bear on the ability to perform Agile Management for Software Engineering work? How is the team addressing them? In a project to restructure Agile Management for Software Engineering outcomes, which stakeholders would you involve? How much are sponsors, customers, partners, stakeholders involved in Agile Management for Software Engineering? In other words, what are the risks, if Agile Management for Software Engineering does not deliver successfully? How does the organization define, manage, and improve its Agile Management for Software Engineering processes? What are the business goals Agile Management for Software Engineering is aiming to achieve? Defining, designing, creating, and implementing a process to solve a business challenge or meet a business objective is the most valuable role... In EVERY company, organization and department. Unless you are talking a one-time, single-use project within a business, there should be a process. Whether that process is managed and implemented by humans, AI, or a combination of the two, it needs to be designed by someone with a complex enough perspective to ask the right questions. Someone capable of asking the right questions and step back and say, 'What are we really trying to accomplish here? And is there a different way to look at it?' For more than twenty years, The Art of Service's Self-Assessments empower people who can do just that - whether their title is marketer, entrepreneur, manager, salesperson, consultant, business process manager, executive assistant, IT Manager, CxO etc... - they are the people who rule the future. They are people who watch the process as it happens, and ask the right questions to make the process work better. This book is for managers, advisors, consultants, specialists, professionals and anyone interested in Agile Management for Software Engineering assessment. All the tools you need to an in-depth Agile Management for Software Engineering Self-Assessment. Featuring 616 new and updated case-based questions, organized into seven core areas of process design, this Self-Assessment will help you identify areas in which Agile Management for Software Engineering improvements can be made. In using the questions you will be better able to: - diagnose Agile Management for Software Engineering projects, initiatives, organizations, businesses and processes using accepted diagnostic standards and practices - implement evidence-based best practice strategies aligned with overall goals - integrate recent advances in Agile Management for Software Engineering and process design strategies into practice according to best practice guidelines Using a Self-Assessment tool known as the Agile Management for Software Engineering Scorecard, you will develop a clear picture of which Agile Management for Software Engineering areas need attention. Included with your purchase of the book is the Agile Management for Software Engineering Self-Assessment downloadable resource, which contains all questions and Self-Assessment areas of this book in a ready to use Excel dashboard, including the self-assessment, graphic insights, and project planning automation - all with examples to get you started with the assessment right away. Access instructions can be found in the book. You are free to use the Self-Assessment contents in your presentations and materials for customers without asking us - we are here to help. **Leading with Y.E.S. A Practical Guide to Discovering and Living Your Extraordinary Story** [Yes2yes Insights](#) Declare Y.E.S. loud and clear to create new possibilities in your life and leadership. **What's Next for You?** Fernando Soto dreamed of owning a business. For years he worked and struggled, never imagining that he could have a better life and then one day he woke up and believed that he could. In What's Next for You?, Mr. Soto shares the secrets to the fulfillment of his dream. But guess what? It's no secret at all. Living your dream is possible through hard work, dedication and an unrelenting will to succeed. Today, Mr. Soto owns a contract janitorial services company that services a broad range of clients in a variety of industries, from small office clients to automobile dealerships, manufacturing facilities, office buildings, medical practices and universities. One of his largest clients has annual revenues exceeding \$550 million with over ten thousand employees! He built his business from the ground up, taking notes and sketching his ideas on the manufacturing floor where he worked for years as an employee. The company where he last worked is now one of his valued clients. "Anything is possible," Mr. Soto says. Just keep your dream front and center and with Mr. Soto's help, you could be living your dream life, too. **Organizing Your Day Time Management Techniques That Will Work for You** [Revel](#) For more than twenty years, Sandra Felton's books have helped countless readers organize their homes, rooms, offices, and paperwork. She now joins forces with professional organizer Marsha Sims and applies some of the same principles to help readers build a successful system for organizing their daily schedules and routines. Their unique approach with helpful anecdotal stories offers a variety of easy-to-implement, effective ideas. From goal setting, project management, and to-do lists to daily scheduling, creating new habits, and curing chronic lateness, the topics covered in Organizing Your Day will hit home with busy readers. Everyone from creative free-wheelers to well-organized perfectionists will love these solutions. With solutions for both home and work, this book is ideal for office workers, homemakers, business owners, retirees, or anyone who wants to get more out of their days. **Game-Changing Advisory Boards Leveraging Outside Wisdom to Deliver Sustainable Value** [Createspace Independent Pub](#) 21 privately-owned company owners share stories of how they leveraged advisory boards to help them build valuable, sustainable companies. **A Ship with No Name** "Adventures aboard ATR-3 in the English Channel 1944-1945, Utah Beach, Omaha Beach, Le Havre, Cherbourg and the sinking of the Leopoldville."--Back cover. **European Project Management Handbook Techniques to Write, Manage and Report Projects Directly Funded by the European Union** [Createspace Independent Publishing Platform](#) The handbook introduces to the tools and techniques of European project management. The European Project Manager is a professional expert in European funding programmes and project design and management techniques. It aims to seek for funds at European and international level to trigger and manage local territorial development and cooperation. The European project manager has a high level profile, with a high operational autonomy, good public relations skills, competences in administrative, economic, sociologic and linguistic fields. It assumes a perfect knowledge of European funding programmes and management of funding resources. The opportunities offered by European funds are numerous as the sectors they can be applied to: environment, education and training, citizenship, public organization, youth, research and innovation, cooperation and development, entrepreneurship and competitiveness. **It's Not You It's Your Personality: Skills to Survive and Thrive in the Modern Workplace** There is more to excelling at work, than just being effective at your job. To survive and thrive, you must also master interaction with your coworkers. In It's Not You It's Your Personality, mother-daughter team, Diane Hamilton and Toni Rothpletz, explore personality assesments including in the workplace. Find out: Why this is the essential guide for the anyone in the post-baby boomer workforce What makes the current younger workforce unique How to understand new generation personality issues How to recognize different personalities and their individual needs Why understanding different character types can make you more tolerant of others How to work together more effectively, no matter the scenario How to recognize your own personality issues for better interpersonal relationships How to utilize personality assessment to climb the ladder of success Filled with tips, tricks and techniques, the authors cover all the major personality tests, giving examples of modern day celebrity personalities to send their point home. Written in a lighthearted yet professional manner, The Young Adult's Guide to Understanding Personalities outlines various scenarios with different personalities to give you a more detailed look at how different people can more effectively work together, both in team situations, and when various activities require them to better understand one another. You'll learn how to recognize character traits in others, as well as in yourself, and what to do about the traits that need work. Entertaining as well as educational, The Young Adult's Guide to Understanding Personalities makes personality assessment as essential as having a good briefcase. **Shalloween An Undersea Halloween Adventure** Ages 4-10. Inspire wonder and awe for the ocean and its real-life animals through this undersea Halloween adventure! Ray the flashlight fish is a unique fish with the ability to glow whenever he gets scared. This wonderful talent might just prove useful as he attends his very first Halloween party at an old sunken shipwreck in the moonlit ocean shallows. Join Ray on his adventure as he bravely explores the dimly lit ship and encounters the strangest of creatures. While they may initially give Ray a fright, he soon realizes that his friends the ghost crab, the vampire squid, the goblin shark and many more are the perfect friends to spend time with at Halloween! **Leaders Turn Crises Into Opportunities** [Createspace Independent Pub](#) Excellent leaders are not afraid of a crisis, instead they look upon it as an opportunity for growth. In this book, Aditi Chopra discusses what it means to lead under crisis in the corporate world. It is very important for great leaders to learn the art of turning every crisis into an opportunity and henceforth become even stronger leaders. **UX Design and Usability Mentor Book With Best Practice Business Analysis and User Interface Design Tips and Techniques** UX Design and Usability Mentor Book includes best practices and real-life examples in a broad range of topics like: UX design techniques Usability testing techniques such as eye-tracking User interface design guidelines Mobile UX design principles Prototyping Lean product development with agile vs. waterfall Use cases User profiling Personas Interaction design Information architecture Content writing Card sorting Mind-mapping Wireframes Automation tools Customer experience evaluation The book includes real-life experiences to help readers apply these best practices in their own organizations. UX Design and Usability Mentor Book is an extension of best-selling Business Analyst's Mentor Book. Thanks to the integrated business analysis and UX design methodology it presents, the book can be used as a guideline to create user interfaces that are both functional and usable. **Lodestone Book One The Sea of Storms** [Virtualbookworm.com Publishing](#) Alli-Kar, a white-hole portal from another universe, rains meteoroids onto the surface of the planet Kelanni. But the so-called "lodestones" behave according to different physical laws, transforming Kelanni's society. With the aid of the fearsome Keltar in their flying cloaks, the Kelanni are being put to forced labor to mine the lodestones. Shann, an orphan with a fiery disposition, witnesses a battle between a Keltar and a stranger bearing a similar flying cloak. She tracks down the stranger, learning of the technology behind the Keltars' power and joining him on a mission to free the slaves and cut off their supply of lodestones. Meanwhile Keris, a Keltar, is sent on a mission to track down the rebels. She is attacked by a flying creature and saved by the enigmatic Chandara. At their Great Tree, she learns that a mysterious "Prophet" is out to destroy the Kelanni people. Their only hope is a powerful instrument hidden in the distant past. Pursued by Keltar, the party will encounter bizarre creatures, ancient technologies and terrifying dangers. Finally, they must seek to cross a massive storm barrier in order to reach the other side of their world, where a world-shaking revelation awaits. **Syncing Forward** 1st Place Gold Award in the 2015 Feathered Quill Book Program for Science Fiction/Fantasy! Finalist in the 2014 Book Pipeline Contest! Travel to the future - it will only cost you everyone you love. Attacked and injected with a drug which slows his metabolism to a fraction of normal, Martin James becomes an unwilling time traveler who hurtles through the years. His children grow up, his wife grows older, and his only hope is finding the people who injected him in the first place- not an easy task when one day for Martin lasts four years. And while Martin James strives to find a cure before everyone he loves is gone, others are uncertain if his journey can be stopped at all. W. Lawrence weaves a dystopian future filled with the best and worst of humanity, highlights the blessings and curses of technology, and pushes the limits of faith and hopelessness. Above all, Syncing Forward is a tale of one man's love for his family, and their devotion to saving him from being lost forever.