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Algebra and Trigonometry: Real Mathematics, Real People Cengage Learning ALGEBRA AND TRIGONOMETRY: REAL MATHEMATICS, REAL PEOPLE, 6th Edition, is an ideal student and instructor resource for courses that require the use of a graphing calculator. The quality and quantity of the exercises, combined with interesting applications and innovative resources, make teaching easier and help students succeed. Retaining the series' emphasis on student support, selected examples throughout the text include notations directing students to previous sections to review concepts and skills needed to master the material at hand. The book also achieves accessibility through careful writing and design--including examples with detailed solutions that begin and end on the same page, which maximizes readability. Similarly, side-by-side solutions show algebraic, graphical, and numerical representations of the mathematics and support a variety of learning styles. Reflecting its new subtitle, this significant revision focuses more than ever on showing students the relevance of mathematics in their lives and future careers. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Elementary Statistics** Addison-Wesley **Project Management Case Studies** John Wiley & Sons A new edition of the most popular book of project management case studies, expanded to include more than 100 cases plus a "super case" on the Iridium Project Case studies are an important part of project management education and training. This Fourth Edition of Harold Kerzner's Project Management Case Studies features a number of new cases covering value measurement in project management. Also included is the well-received "super case," which covers all aspects of project management and may be used as a capstone for a course. This new edition: Contains 100-plus case studies drawn from real companies to illustrate both successful and poor implementation of project management Represents a wide range of industries, including medical and pharmaceutical, aerospace, manufacturing, automotive, finance and banking, and telecommunications Covers cutting-edge areas of construction and international project management plus a "super case" on the Iridium Project, covering all aspects of project management Follows and supports preparation for the Project Management Professional (PMP®) Certification Exam Project Management Case Studies, Fourth Edition is a valuable resource for students, as well as practicing engineers and managers, and can be used on its own or with the new Eleventh Edition of Harold Kerzner's landmark reference, Project Management: A Systems Approach to Planning, Scheduling, and Controlling. (PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.) **For Profit Higher Education The Failure to Safeguard the Federal Investment and Ensure Student Success Medical-Surgical Nursing Concepts for Interprofessional Collaborative Care, 2-Volume Set** Elsevier Master the essential medical-surgical nursing content you'll need for success on the Next-Generation NCLEX® Exam (NGN) and safe clinical practice! Medical-Surgical Nursing: Concepts for Interprofessional Collaborative Care, 10th Edition uses a conceptual approach to provide adult health knowledge and help you develop the clinical nursing judgment skills that today's medical-surgical nurses need to deliver safe, effective care. "Iggy" emphasizes three emerging trends in nursing - interprofessional collaborative care, concept-based learning, and clinical judgment and systems thinking - trends that will ground you in how to think like a nurse and how to apply your knowledge in the classroom, simulation laboratory, and clinical settings. A perennial bestseller, "Iggy" also features NCLEX Exam-style Challenge and Mastery questions to prepare you for success on the NGN! UNIQUE! Interprofessional collaborative approach to care views medical and nursing management through the lens of the nursing process and the NCSBN Clinical Judgment Model and aligns with the Interprofessional Education Collaborative (IPEC) Core Competencies for Interprofessional Collaborative Practice. Consistent use of interprofessional terminology promotes interprofessional collaboration through the use of a common healthcare language, instead of using isolated nursing-specific diagnostic language. UNIQUE! Enhanced conceptual approach to learning integrates nursing concepts and exemplars, providing a foundation in professional nursing concepts and health and illness concepts and showing their application in each chapter. Unparalleled emphasis on clinical reasoning and clinical judgment helps you develop these vital skills when applying concepts to clinical situations. UNIQUE! Emphasis on Next-Generation NCLEX® Exam (NGN) preparation includes chapter-opening Learning Outcomes and chapter-ending Get Ready for the NCLEX Examination! sections, plus NCLEX Examination Challenge questions and new Mastery Questions, with an answer key in the back of the book and on the companion Evolve website. Emphasis on QSEN and patient safety focuses on safety and evidence-based practice with Nursing Safety Priority boxes, including Drug Alert, Critical Rescue, and Action Alert boxes. Direct, easy-to-read writing style features concise sentences and straightforward vocabulary. Emphasis on health promotion and community-based care reflects the reality that most adult health care takes place in environments outside of high-acuity (hospital) settings. NEW! Strengthened conceptual approach with data-driven Concept and Exemplar selections adds the concepts of pain, inflammation, and infection, and presents Exemplar disorders with a nursing-process format and depth to help prepare you for the Next-Generation NCLEX® Exam (NGN). NEW and UNIQUE! Enhanced focus on clinical judgment and systems thinking ensures alignment with the NCSBN Clinical Judgment Model and emphasizes the six cognitive skills you'll need for effective clinical judgment, for the NGN, and for safe clinical practice. NEW! Emphasis on need-to-know content provides a solid foundation for beginning nurse generalists, including only the most important patient problems for each medical condition, with streamlined chapters and concise coverage of nursing skills for

preoperative and postoperative care. **NEW!** Updated content throughout reflects the latest national and international evidence-based guidelines and protocols. **NEW!** Improved learning resources on the companion Evolve website are thoroughly updated and closely integrated with the textbook. **NEW!** Interprofessional Collaboration boxes highlight how the nurse collaborates with other members of the healthcare team. **NEW!** Ethical/Legal Considerations boxes address dilemmas that medical-surgical nurses face related to technological changes and socioeconomic disparities. **NEW!** Increased emphasis on home care, health promotion, and community-based care reflects the ongoing shift of care from hospitals to the home environment. **NEW!** Updated illustrations include new anatomy and physiology images, procedure images, and disorder photos. **NEW!** Updated drug tables are designed for quick reference and the use of drug trade names is eliminated for better alignment with the NGN. **NEW!** Coverage of opioid misuse is updated to reflect the opioid crisis in the U.S. **NEW!** Content on personal safety and preparedness for mass casualty events has been expanded to equip you for the realities of healthcare today. **NEW!** Key terms and definitions at the beginning of each chapter give you advance familiarity with essential terminology. **NEW!** Revised Key Points align closely with Learning Outcomes and each includes a QSEN or Clinical Nursing Concept "tag" to maximize your study efficiency. **NEW!** Simplified and streamlined chapters make the book easier to use and information easier to find. **Measuring and Managing Information Risk A FAIR Approach** Butterworth-Heinemann Using the factor analysis of information risk (FAIR) methodology developed over ten years and adopted by corporations worldwide, *Measuring and Managing Information Risk* provides a proven and credible framework for understanding, measuring, and analyzing information risk of any size or complexity. Intended for organizations that need to either build a risk management program from the ground up or strengthen an existing one, this book provides a unique and fresh perspective on how to do a basic quantitative risk analysis. Covering such key areas as risk theory, risk calculation, scenario modeling, and communicating risk within the organization, *Measuring and Managing Information Risk* helps managers make better business decisions by understanding their organizational risk. Uses factor analysis of information risk (FAIR) as a methodology for measuring and managing risk in any organization. Carefully balances theory with practical applicability and relevant stories of successful implementation. Includes examples from a wide variety of businesses and situations presented in an accessible writing style. **MCQs & EMQs in Human Physiology, 6th edition** CRC Press There has been a marked change in examination strategy over the last five years; EMQs (extended matching questions) are popular with tutors and students alike as they present a more realistic view of a student's ability to apply his or her knowledge in a clinical situation. The new edition of MCQs in Physiology has been subject to a complete overhaul to become MCQs and EMQs in Physiology. This reflects the current methods of examination techniques and will provide the student with a complete revision resource book. Packed with MCQs and EMQs along with clear and simple explanations of each answer, this book covers all the main physiological systems. The questions stretch from basic to applied and interpretative and are written with the modern integrated syllabus firmly in mind. Presented alongside other core revision books such as EMQs in Clinical Medicine this book will soon be seen as a must-have for any medic's shelf. **The College Board College Handbook** Presents information on enrollment, fields of study, admission requirements, expenses, and student activities at more than two thousand four-year colleges and universities and 1,650 two-year community colleges and trade schools. Original. 70,000 first printing. **Exam 98-349 Windows Operating System Fundamentals 2E** John Wiley & Sons The Microsoft Official Academic Course (MOAC) textbook for MTA Windows Operating System Fundamentals Exam 98-349 2nd Edition is focused primarily on operating configurations and maintenance in Windows. MOAC offers an official MLO lab environment and Lab Manual to further aid in your study for this exam. Successful skills mastery of Exam 98-349 can help students with securing a career within an IT enterprise and help them to differentiate job hunters in today's competitive job market. This exam will cover considerations into the following: * Understanding Operating System Configurations. * Installing and Upgrading Client Systems. * Managing Applications. * Managing Files and Folders. * Managing Devices. * Understanding Operating System Maintenance. The MOAC IT Professional series is the Official from Microsoft, turn-key Workforce training program that leads to professional certification and was authored for college instructors and college students. MOAC gets instructors ready to teach and students ready for work by delivering essential resources in 5 key areas: Instructor readiness, student software, student assessment, instruction resources, and learning validation. With the Microsoft Official Academic course program, you are getting instructional support from Microsoft; materials that are accurate and make course delivery easy. **Foundations of Mental Health Care - E-Book** Elsevier Health Sciences Increase your awareness and understanding of a holistic view of mental health care with this book for nurses and other health care professionals. Each chapter covers a specific psychological or psychosocial problem as well as the most current interventions and treatments. This edition features full-color illustrations, updated drug information, and a chapter on complementary and alternative therapies, in addition to more case studies to help you apply the content to real life. This solid background in mental health is just what you need to work comfortably with clients who exhibit both effective and maladaptive behaviors. Multidisciplinary care plans for sample clients show how members of the health care team work together. Client-specific case studies highlight particular mental disorders and help you apply chapter content to real-life situations. "Think About boxes throughout the text strengthen your critical-thinking skills. UNIQUE "Drug Alert boxes highlight what you need to know about a wide range of specific psychotherapeutic medications. UNIQUE Standard LPN full-color design and "Content Threads point out key information and special features in each chapter, consistent with the format of other books in the LPN Threads series. Appendixes give you easy access to mental health care standards, DSM-IV TR diagnoses, and assessment tools that are essential for providing quality care. **FREE** workbook at the end of the book includes crossword puzzles, multiple-choice questions, and other exercises to boost your comprehension of the material. **FULL-COLOR** illustrations make the text even more visually appealing and user-friendly. Additional case studies help you apply chapter content to more real-life scenarios such as chronic illness and substance abuse with accompanying questions to test your critical-thinking skills. Chapter on complementary and alternative therapies increases your awareness of the benefits and risks of alternative therapies such as ayurveda, herbal supplements, massage, meditation, acupuncture, and telemedicine. Forensic nursing content familiarizes you with the prevention and treatment of violence-based disorders and shows you how to obtain and document evidence for legal purposes. **NEW** antianxiety and antimanic drug information keeps you up-to-date on the latest psychotropic medications. **A Parallel Postsecondary Universe The Certification System in Information Technology** Education Department This report describes a new system of credentialing that has arisen in the information technology and telecommunications industries over the past decade. It compares this system to traditional higher education, identifying both similarities and dissimilarities, and points to some cases in which the two interact... The summary section

of this report emphasizes the major themes of the certification system and its relationship to higher education: 1. The system is global and operates in many languages. 2. The student, not the institution, is at the center of the system. 3. The system has brought competency-based education and performance assessment to a status they have never enjoyed within traditional higher education. 4. Certification replace neither experience nor degrees, and the IT system does not pretend to be higher education. the summary also indicates the critical need for more information on certification candidates and providers of course work, since the new system is now large enough to play a role in state and national planning for postsecondary education. (HoF/text adopted).

Top-Down Network Design TOP-DOWN NET DES _c3 Pearson Education Objectives The purpose of Top-Down Network Design, Third Edition, is to help you design networks that meet a customer's business and technical goals. Whether your customer is another department within your own company or an external client, this book provides you with tested processes and tools to help you understand traffic flow, protocol behavior, and internetworking technologies. After completing this book, you will be equipped to design enterprise networks that meet a customer's requirements for functionality, capacity, performance, availability, scalability, affordability, security, and manageability. Audience This book is for you if you are an internetworking professional responsible for designing and maintaining medium- to large-sized enterprise networks. If you are a network engineer, architect, or technician who has a working knowledge of network protocols and technologies, this book will provide you with practical advice on applying your knowledge to internetwork design. This book also includes useful information for consultants, systems engineers, and sales engineers who design corporate networks for clients. In the fast-paced presales environment of many systems engineers, it often is difficult to slow down and insist on a top-down, structured systems analysis approach. Wherever possible, this book includes shortcuts and assumptions that can be made to speed up the network design process. Finally, this book is useful for undergraduate and graduate students in computer science and information technology disciplines. Students who have taken one or two courses in networking theory will find Top-Down Network Design, Third Edition, an approachable introduction to the engineering and business issues related to developing real-world networks that solve typical business problems. Changes for the Third Edition Networks have changed in many ways since the second edition was published. Many legacy technologies have disappeared and are no longer covered in the book. In addition, modern networks have become multifaceted, providing support for numerous bandwidth-hungry applications and a variety of devices, ranging from smart phones to tablet PCs to high-end servers. Modern users expect the network to be available all the time, from any device, and to let them securely collaborate with coworkers, friends, and family. Networks today support voice, video, high-definition TV, desktop sharing, virtual meetings, online training, virtual reality, and applications that we can't even imagine that brilliant college students are busily creating in their dorm rooms. As applications rapidly change and put more demand on networks, the need to teach a systematic approach to network design is even more important than ever. With that need in mind, the third edition has been retooled to make it an ideal textbook for college students. The third edition features review questions and design scenarios at the end of each chapter to help students learn top-down network design. To address new demands on modern networks, the third edition of Top-Down Network Design also has updated material on the following topics: ζ Network redundancy ζ Modularity in network designs ζ The Cisco SAFE security reference architecture ζ The Rapid Spanning Tree Protocol (RSTP) ζ Internet Protocol version 6 (IPv6) ζ Ethernet scalability options, including 10-Gbps Ethernet and Metro Ethernet ζ Network design and management tools

Balanced Scorecard Step-by-Step Maximizing Performance and Maintaining Results John Wiley & Sons This book explains how an organization can measure and manage performance with the Balanced Scorecard methodology. It provides extensive background on performance management and the Balanced Scorecard, and focuses on guiding a team through the step-by-step development and ongoing implementation of a Balanced Scorecard system. Corporations, public sector agencies, and not for profit organizations have all reaped success from the Balanced Scorecard. This book supplies detailed implementation advice that is readily applied to any and all of these organization types. Additionally, it will benefit organizations at any stage of Balanced Scorecard development. Regardless of whether you are just contemplating a Balanced Scorecard, require assistance in linking their current Scorecard to management processes, or need a review of their past measurement efforts, Balanced Scorecard Step by Step provides detailed advice and proven solutions.

Absolute Java Pearson NOTE: You are purchasing a standalone product; MyProgrammingLab does not come packaged with this content If you would like to purchase MyProgrammingLab search for ISBN-10:0134243935 /ISBN-13: 9780134243931. That package includes ISBN-10: 0134041674 /ISBN-13: 9780134041674 and ISBN-10: 0134254015 /ISBN-13: 9780134254012. For courses in computer programming and engineering. Beginner to Intermediate Programming in Java Absolute Java provides a comprehensive reference to programming in the Java language. Accessible to both beginner and intermediate programmers, the text focuses around specifically using the Java language to practice programming techniques. The Sixth Edition is extremely flexible and easily applicable to a wide range of users. Standalone and optional chapters allow instructors to adapt the text to a variety of course content. Highly up-to-date with new content and information regarding the use of Java, this text introduces readers to the world of programming through a widely used and relevant language. Also Available with MyProgrammingLab™ This title is also available with MyProgrammingLab – an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. Students, if interested in purchasing this title with MyProgrammingLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. Interactive Practice helps students gain first-hand programming experience in an interactive online environment. Step-by-step VideoNote Tutorials enhance the programming concepts presented in your Pearson textbook by allowing students to view the entire problem-solving process outside of the classroom–when they need help the most. Pearson eText gives students access to their textbook anytime, anywhere. In addition to note taking, highlighting, and bookmarking, the Pearson eText offers interactive and sharing features. Rich media options let students watch lecture and example videos as they read or do their homework. Instructors can share their comments or highlights, and students can add their own, creating a tight community of learners in your class. The Pearson eText companion app allows existing subscribers to access their titles on an iPad or Android tablet for either online or offline viewing. Dynamic grading and assessment ensure your students' submissions are automatically graded, both saving you time, and offering students immediate learning opportunities. Gradebook results can be exported to Excel to use with your LMS.

Elementary Statistics Picturing the World Prentice Hall For algebra-based Introductory Statistics courses. Offering an approach with a visual/graphical emphasis, this text offers a number of examples on the premise that students learn best by doing. This book

features an emphasis on interpretation of results and critical thinking over calculations. **At a Crossroads Higher Education in Latin America and the Caribbean** World Bank Publications "Higher education in Latin America and the Caribbean has expanded dramatically in the past 15 years, as the average gross enrollment rate has more than doubled, and many new institutions and programs have been opened. Although higher education access has become more equitable, and higher education supply has become more varied, many of the 'new' students in the system are, on average, less academically ready than are their more advantaged counterparts. Furthermore, only half of higher education students, on average, complete their degree, and labor market returns to higher education vary greatly across institutions and programs. Thus, higher education is at a crossroads today. Given the region's urgency to raise productivity in a low-growth, fiscally constrained environment, going past this crossroads requires the formation of skilled human capital fast and efficiently. 'At a Crossroads: Higher Education in Latin America and the Caribbean' contributes to the discussion by studying quality, variety, and equity of higher education in Latin America and the Caribbean. The book presents comprehensive evidence on the recent higher education expansion and evolution of higher education labor market returns. Using novel data and state-of-the-art methods, it studies demand and supply drivers of the recent expansion. It investigates the behavior of institutions and students and explores the unintended consequences of large-scale higher education policies. Framing the analysis are the singular characteristics of the higher education market and the market segmentation induced by the variety of students and institutions in the system. At this crossroads, a role emerges for incentives, information, accountability, and choice." **Core Concepts of Accounting** Pearson Higher Ed This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Core Concepts of Accounting captures the full text (but not the programmed approach) of Essentials of Accounting, while including important accounting concepts and terms. **Engineering in K-12 Education Understanding the Status and Improving the Prospects** National Academies Press Engineering education in K-12 classrooms is a small but growing phenomenon that may have implications for engineering and also for the other STEM subjects--science, technology, and mathematics. Specifically, engineering education may improve student learning and achievement in science and mathematics, increase awareness of engineering and the work of engineers, boost youth interest in pursuing engineering as a career, and increase the technological literacy of all students. The teaching of STEM subjects in U.S. schools must be improved in order to retain U.S. competitiveness in the global economy and to develop a workforce with the knowledge and skills to address technical and technological issues. Engineering in K-12 Education reviews the scope and impact of engineering education today and makes several recommendations to address curriculum, policy, and funding issues. The book also analyzes a number of K-12 engineering curricula in depth and discusses what is known from the cognitive sciences about how children learn engineering-related concepts and skills. Engineering in K-12 Education will serve as a reference for science, technology, engineering, and math educators, policy makers, employers, and others concerned about the development of the country's technical workforce. The book will also prove useful to educational researchers, cognitive scientists, advocates for greater public understanding of engineering, and those working to boost technological and scientific literacy. **Information Technology Essentials** States Academic Press The use of computers for the purpose of storage, retrieval, transmission and manipulation of data is known as information technology. It is a sub-discipline of information and communication technology which is concerned with the commercial use of computers. Some of the important innovations of information technology are television and radio equipment, performance management software, and video conferencing equipment. The software studied under this domain can be categorized into system software and application software. System software can be broadly classified into operating systems, basic input/output systems, boot programs, assemblers and device drivers. Information technology is an upcoming field of science that has undergone rapid development over the past few decades. The topics included in this book on information technology are of utmost significance and bound to provide incredible insights to readers. It will serve as a valuable source of information for those interested in this field. **Project Management in Practice** John Wiley & Sons Project Management in Practice, 4th Edition focuses on the technical aspects of project management that are directly related to practice. **Roll Models People who Live Successfully Following Spinal Cord Injury and how They Do it** Trafford Publishing "I thought life was pretty much over." Paul Herman "I was afraid people wouldn't see me for who I still was." Cathy Green "I didn't need this to be a better person." Susan Douglas "I wasn't sure I wanted to live 'this way.'" Kevin Wolitzky The above four people and 49 more just like them went on to find high levels of success and lead satisfying lives. Together they tell 53 stories of moving forward to meet all the challenges, fears, obstacles, and problems common to the life-altering circumstances after spinal cord injury, and doing it without benefit of wealth, large settlements or solid health coverage. Ranging in age from 21 to 67, disabled from three to 48 years they share 931 years of disability experience. Roll Models is a valuable new resource for recently injured people and their families, and for nurses, therapists, psychologists and all other professionals who treat, work with and care for people with spinal cord injury. Straight from the horse's mouth, survivors explore their experiences with disability and answer many questions those in rehab are asking: Early Thoughts What were your thoughts immediately following injury? What were your initial thoughts and reactions regarding SCI and the future? The First Years What were your biggest fears during that first year or so? How did you get past those early fears? Changes, Obstacles and Solutions How much different are you now, compared to how you were before injury? What's been the biggest obstacle? How did you address these obstacles? Finding What Works What have been the most difficult things for you to deal with since injury? What's the worst thing about having an SCI and using a chair? What's been your biggest loss due to injury? Is SCI the worst thing that ever happened to you? Tell me something about your problem solving skills. How do you deal with stress? What do you do to relieve stress? Salvations, Turning Points and More Was there any one thing that was your "salvation" or key to your success? Was there a turning point for you when you began to feel things were going to get better? What personal factors, habits and beliefs have helped you the most? SCI and Meaning Do you find any meaning, purpose or lessons in your disability? Did any positive opportunities come your way because of your injury? What's your greatest accomplishment? What are you most proud of? "A wonderful roadmap with many alternate routes to living and thriving with SCI." Minna Hong, SCI survivor and Peer Support Coordinator/Vocational Liaison, Shepherd Center "Avoids the trap of providing a 'one size fits all mentality' and provides solutions as varied as the individuals used as examples. Accentuates the positives while not sugar coating the difficulties. Essential reading." Jeff Cressy SCI survivor and Director of Consumer and Community Affairs, SCI Project, Rancho Los Amigos "A great resource for people as they venture out into the world, or search for meaning and a deeper, richer life. Filled with examples of real people and their real experiences." Terry Chase, ND, RN; SCI survivor; Patient & Family Education Program Coordinator, Craig Hospital "A wonderful tool for

the newly spinal cord injured individual, as well as the therapists and counselors working with them. This certainly hits the mark in capturing important survival strategies." Jack Dahlberg, SCI survivor, Past President of the National Spinal Cord Injury Association "Artfully crafted and organized, Roll Models sensitively portrays life following spinal cord injury. Informative, creative, sensitive, as well as infused with humor and a kind heart. Recommended with my highest accolades." Lester Butt, Ph.D., ABPP, Director of the Department of Psychology, Craig Hospital

Exam 98-375 HTML5 Application Development Fundamentals John Wiley & Sons The Microsoft Technology Associate certification (MTA) curriculum helps instructors teach and validate fundamental technology concepts with a foundation for students' careers as well as the confidence they need to succeed in advanced studies. Through the use of MOAC MTA titles you can help ensure your students future success in and out of the classroom. This MTA text covers the following HTML5 Application vital fundamental skills: • Manage the Application Life Cycle • Build the User Interface by Using HTML5 • Format the User Interface by Using CSS • Code by Using JavaScript Click here to learn more about the Microsoft Technology Associate (MTA), a new and innovative certification track designed to provide a pathway for future success in technology courses and careers. **Introduction to Medical-Surgical Nursing** W B Saunders Company This convenient, money-saving package is a must-have for practical/vocational nursing students! It includes Linton's Introduction to Medical-Surgical Nursing, 4th edition text, the Study Guide for Introduction to Medical-Surgical Nursing, 4th edition, and Virtual Clinical Excursions. **Project Management** Penguin The practical e-guide that gives you the skills to succeed as a project manager. Discover how to improve your project management skills by defining a project brief, identifying stakeholders, and building a strong team. You'll also learn useful tips for initiating projects, setting deadlines, and managing your budgets. **Essential Managers** gives you a practical "how-to" approach with step-by-step instructions, tips, checklists, and "ask yourself" features showing you how to focus your energy, manage change, and make an impact. DK's **Essential Managers** series contains the knowledge you need to be a more effective manager and hone your management style. Whether you're new to project management or simply looking to sharpen your existing skills, this is the e-guide for you. **Exam 98-349 MTA Windows Operating System Fundamentals** John Wiley & Sons The Microsoft Technology Associate certification (MTA) curriculum helps instructors teach and validate fundamental technology concepts with a foundation for students' careers as well as the confidence they need to succeed in advanced studies. Through the use of MOAC MTA titles you can help ensure your students future success in and out of the classroom. This MTA text covers the following Windows Operating System vital fundamental skills: • Understanding Operating System Configurations • Installing and Upgrading Client Systems • Managing Applications, Managing Files and Folders • Managing Devices • Understanding Operating System Maintenance. Click here to learn more about Microsoft Technology Associate, (MTA) a new and innovative certification track designed to provide a pathway for future success in technology courses and careers. **Handbook of Distance Education** Routledge The third edition of this award-winning Handbook continues the mission of its predecessors: to provide a comprehensive compendium of research in all aspects of distance education, arguably the most significant development in education over the past three decades. While the book deals with education that uses technology, the focus is on teaching and learning and how its management can be facilitated through technology. Key features include: Comprehensive coverage that includes all aspects of distance education, including design, instruction, management, policy, and a section on different audiences. Chapter authors frame their topic in terms of empirical research (past and present) and discuss the nature of current practice in terms of that research. Future research needs are discussed in relation to both confirmed practice and recent changes in the field. Section one provides a unique review of the theories that support distance education pedagogy. Section six includes a unique review of distance education as a component of global culture. This book will be of interest to anyone engaged in distance education at any level. It is also appropriate for corporate and government trainers and for administrators and policy makers in all these environments. Recipient of the 2013 IAP Distance Education Book Award **Introduction to Business** Introduction to Business covers the scope and sequence of most introductory business courses. The book provides detailed explanations in the context of core themes such as customer satisfaction, ethics, entrepreneurship, global business, and managing change. Introduction to Business includes hundreds of current business examples from a range of industries and geographic locations, which feature a variety of individuals. The outcome is a balanced approach to the theory and application of business concepts, with attention to the knowledge and skills necessary for student success in this course and beyond. **Pharmacotherapeutics For Advanced Practice Nurse Prescribers** F.A. Davis This exceptional text builds your knowledge of pharmacology by first providing an overview of pharmacologic principles and then teaching you how to apply those principles to clinical practice. Focusing on applying pharmacologic scientific knowledge to clinical practice, it explains diagnostic and treatment reasoning and rational drug selection, while providing useful clinical pearls from experienced practitioners. **Study Guide for The Human Body in Health and Illness - E-Book** Elsevier Health Sciences Corresponding to the chapters in *The Human Body in Health and Illness*, 4th Edition, by Barbara Herlihy, this study guide offers fun and practical exercises to help you review, understand, and remember basic A&P. Even if you find science intimidating, this book can help you succeed. Each chapter includes three parts: Mastering the Basics with matching, ordering, labeling, diagram reading, and coloring exercises Putting It All Together including multiple-choice quizzes and case studies Challenge Yourself! with critical thinking questions and puzzles Textbook page references are included with the questions to make it easier to review difficult topics. Objectives at the beginning of each chapter reinforce the goals of the textbook and set a framework for study. **UPDATED** content matches the new and revised material in the 5th edition of the textbook. **UPDATED** coloring exercises improve your retention of the material. **NEW** exercises are included on the endocrine system, hematocrit and blood coagulation, the preload and afterload function of the heart, identifying arteries and veins, the lymphatic system, and the components of the stomach. **Statistics for Making Decisions** CRC Press Making decisions is a ubiquitous mental activity in our private and professional or public lives. It entails choosing one course of action from an available shortlist of options. *Statistics for Making Decisions* places decision making at the centre of statistical inference, proposing its theory as a new paradigm for statistical practice. The analysis in this paradigm is earnest about prior information and the consequences of the various kinds of errors that may be committed. Its conclusion is a course of action tailored to the perspective of the specific client or sponsor of the analysis. The author's intention is a wholesale replacement of hypothesis testing, indicting it with the argument that it has no means of incorporating the consequences of errors which self-evidently matter to the client. The volume appeals to the analyst who deals with the simplest statistical problems of comparing two samples (which one has a greater mean or variance), or deciding whether a parameter is positive or negative. It combines highlighting the deficiencies of hypothesis testing with promoting a principled solution based on the idea of a currency for error, of which we want

to spend as little as possible. This is implemented by selecting the option for which the expected loss is smallest (the Bayes rule). The price to pay is the need for a more detailed description of the options, and eliciting and quantifying the consequences (ramifications) of the errors. This is what our clients do informally and often inexpertly after receiving outputs of the analysis in an established format, such as the verdict of a hypothesis test or an estimate and its standard error. As a scientific discipline and profession, statistics has a potential to do this much better and deliver to the client a more complete and more relevant product. Nicholas T. Longford is a senior statistician at Imperial College, London, specialising in statistical methods for neonatal medicine. His interests include causal analysis of observational studies, decision theory, and the contest of modelling and design in data analysis. His longer-term appointments in the past include Educational Testing Service, Princeton, NJ, USA, de Montfort University, Leicester, England, and directorship of SNTL, a statistics research and consulting company. He is the author of over 100 journal articles and six other monographs on a variety of topics in applied statistics. **Principles and Methods of Quality Management in Health Care** Jones & Bartlett Learning Concentrating on quantitative methods for proper quality improvement documentation, the authors explain the processes for improving quality assurance among health care providers. Topics covered include group processes, statistical process control, clinical practice guidelines, care management, the I **Accidentally on Purpose A Heartbreaker Bay Novel** HarperCollins (A standalone Heartbreaker Bay novel) There's no such thing as a little in love . . . Elle Wheaton's priorities: friends, career, and kick-ass shoes. Then there's the muscular wall of stubbornness that's security expert Archer Hunt—who comes before everything else. No point in telling Mr. "Feels-Free Zone" that, though. Elle will just see other men until she gets over Archer . . . which should only take a lifetime . . . There's no such thing as a little in lust . . . Archer's wanted the best for Elle ever since he sacrificed his law-enforcement career to save her. Their chemistry could start the next San Francisco earthquake and he craves her 24/7, but Archer doesn't want to be responsible for the damage. The alternative? Watch her go out with guys who aren't him . . . There is such a thing as . . . As far as Archer's concerned, nobody is good enough for Elle. But when he sets out to prove it by sabotaging her dates, she gets mad—and things get hot as hell. Now Archer has a new mission: prove to Elle that her perfect man has been here all along . . . **Introduction to Java Programming Comprehensive Version** For courses in Java - Introduction to Programming and Object-Oriented Programming, this fifth edition is revised and expanded to include more extensive coverage of advanced Java topics. Early chapters guide students through simple examples and exercises. Subsequent chapters progressively present Java programming in detail. **Introduction to Java Programming and Data Structures** Pearson Revised edition of: Introduction to Java programming / Y. Daniel Liang, Armstrong Atlantic State University. Tenth edition. Comprehensive version. 2015. **The Practice of Statistics for Business and Economics [With Access Code]** W H Freeman & Company **Alternatives to Grading Student Writing** National Council of Teachers Evaluating a student's progress as a writer requires striking a delicate balance between the student's needs and the school's needs. This collection of essays offers several innovative options, concluding with ideas for formulating plans of action for introducing grading alternatives in classrooms, schools, and districts. **Basic Technical Mathematics with Calculus** For courses in technical and pre-engineering technical programs or other programs for which coverage of basic mathematics is required. The best-seller in technical mathematics gets an "Oh, wow!" update The 11th Edition of Basic Technical Mathematics with Calculus is a bold revision of this classic bestseller. The text now sports an engaging full-color design, and new co-author Rich Evans has introduced a wealth of relevant applications and improvements, many based on user feedback. The text is supported by an all-new online graphing calculator manual, accessible at point-of-use via short URLs. The new edition continues to feature a vast number of applications from technical and pre-engineering fields—including computer design, electronics, solar energy, lasers fiber optics, and the environment—and aims to develop your understanding of mathematical methods without simply providing a collection of formulas. The authors start the text by establishing a solid background in algebra and trigonometry, recognizing the importance of these topics for success in solving applied problems. Also available with MyLab Math. MyLab(tm) Math is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them absorb course material and understand difficult concepts. The MyLab Math course features hundreds of new algorithmic exercises, tutorial videos, and PowerPoint slides. NOTE: You are purchasing a standalone product; MyLab(tm) Math does not come packaged with this content. If you would like to purchase both the physical text and MyLab Math, search for: 0134469658 / 9780134469652 Basic Technical Mathematics with Calculus plus MyLab Math with Pearson eText -- Access Card Package Package consists of: 013443773X/9780134437736 Basic Technical Mathematics with Calculus 0321431308 / 9780321431301 MyLab Math -- Glue-in Access Card 0321654064 / 9780321654069 MyLab Math Inside Star Sticker MyLab Math should only be purchased when required by an instructor. **Payroll Accounting 2015 + Online General Ledger** Prepare for career success with firsthand experience in calculating payroll, completing payroll taxes, and preparing payroll records and reports. The 2015 edition of Bieg/Toland's market-leading text addresses all of the latest laws on payroll. The text focuses on applications rather than theory, and includes strong end-of-chapter material that reinforces concepts and provides valuable hands-on learning experiences. Numerous detailed examples and real business applications enliven this edition and demonstrate the relevance of the material. An extensive payroll project within the last chapter of the book gives students the opportunity to practice all they have learned, either manually or using Cengage Learning's General Ledger Software (CLGL). **Accounting for Senior Cycle From High School to the Future Potholes on the Road to College** Consortium on Chicago School Research The University of Chicago Consortium on Chicago School Research (UChicago CCSR) builds the capacity for school reform by conducting research that identifies what matters for student success and school improvement. Since 2004, CCSR has tracked the postsecondary experiences of successive cohorts of Chicago Public Schools graduates and examined the relationship among high school preparation, support, college choice, and postsecondary outcomes. The goal of this research is to help policymakers and practitioners understand what it takes to improve the college outcomes for urban and other at-risk students who now overwhelmingly aspire to college. This second report in the "From High School to the Future" series looks beyond qualifications to examine where students encounter potholes on the road to college. The findings reveal that Chicago students at all levels of qualifications do not successfully navigate the daunting process of enrolling in four-year colleges and too often default to colleges for which they are overqualified. The study relies on qualitative and quantitative data for CPS seniors in 2005: student and teacher surveys, transcripts, college enrollment data reported by the National Student Clearinghouse, and student interviews. Consortium researchers spent nearly two years interviewing and tracking the academic progress of 105 students in three Chicago high schools. The ten case studies included in the "Potholes" study

each highlight a student who struggled at a different point in the postsecondary planning process.