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### MANUAL DE REDAÇÃO: PADRONIZAÇÃO E DOCUMENTOS ADMINISTRATIVOS

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**Edições Câmara** O livro traz regras de padronização e diretrizes para a elaboração de documentos administrativos na Câmara dos Deputados. Ao abordar a linguagem na comunicação oficial, tem como objetivo uniformizar os tipos documentais, de modo a conferir identidade aos textos produzidos nos vários setores da Casa. Com a simplificação dos processos de escrita, busca-se não apenas modernizar e agilizar a comunicação, mas também adequar a linguagem em uso aos novos meios eletrônicos de comunicação.

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### MERGENT INDUSTRIAL MANUAL

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### CARS & PARTS

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### AMERICAN MULTINATIONALS AND JAPAN

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### THE POLITICAL ECONOMY OF JAPANESE CAPITAL CONTROLS, 1899-1980

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**BRILL** "This pioneering study of United States direct investment in Japan will interest academic specialists, business managers, and government policymakers in America, Japan, and elsewhere. Drawing on rich historical materials from both sides of the Pacific, including corporate records and government documents never before made public, Mason examines the development of both Japanese policy towards foreign investment and the strategic responses of American corporations. This history is related in part through original case studies of Coca-Cola, Dow Chemical, Ford, General Motors, International Business Machines, Motorola, Otis Elevator, Texas Instruments, Western Electric, and Victor Talking Machine. The book seeks to explain why so little foreign direct investment has entered modern Japan. In contrast to the widely held view that emphasizes an alleged lack of effort on the part of foreign corporations, this study finds that Japanese restrictions merit greater attention. Many analysts of the modern Japanese political economy identify the Japanese government as the key actor in initiating such restrictions. Mason finds that the influence of Japanese business has often proved more potent than these analysts suggest. This book offers fresh insights into both the operation of the modern Japanese political economy and of its relations with the world economy."

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### MEETING GLOBALIZATION'S CHALLENGES

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### POLICIES TO MAKE TRADE WORK FOR ALL

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**Princeton University Press** "In the US, in Europe, and throughout the world, globalization, in tandem with technological progress, has left a massive number of people behind, feeling dispossessed, disenfranchised, and angry. Leading the charge of "hyperglobalization" during the second half of the last century, and enforcing the Western framework of austerity in the developing world has been the International Monetary Fund. Along with the World Bank and WTO, many consider the IMF one of the most consequential institutions to have pushed the world economy blindly towards excessive globalization, while not adequately considering its powerful negative consequences. In October 2017, however, the IMF convened with some of the world's most celebrated economists and experts on trade and globalization to have an honest discussion on the most pressing concerns the world faces today as a result of globalization, and how to address the extensive challenges it has created. Edited by chief economist Maurice Obstfeld and senior economist Luis Catao of the IMF, the book brings together a team of respected senior economists with the most promising younger scholars to address five

major themes: how globalization affects economic growth and social welfare; potential political implications of an honest discussion of globalization, and that "free trade may not be politically viable"; free trade's role in global inequality; how workers adjust or not when they're dislocated by globalization; and how trade policy influences the way countries develop their economies and societies. The book could represent a historic milestone at which the world's top economists and policymakers have an unprecedented, honest debate about the real costs and consequences of globalization"--

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## MY SAMSUNG GALAXY NEXUS

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**Que Publishing** Presents information and tips for the smartphone, including managing contacts, downloading applications, browsing the Internet, and listening to music.

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## SECURE IT SYSTEMS

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### 24TH NORDIC CONFERENCE, NORDSEC 2019, AALBORG, DENMARK, NOVEMBER 18-20, 2019, PROCEEDINGS

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**Springer Nature** This book constitutes the refereed proceedings of the 24th Nordic Conference on Secure IT Systems, NordSec 2019, held in Aalborg, Denmark, in November 2019. The 17 full papers presented in this volume were carefully reviewed and selected from 32 submissions. They are organized in topical sections named: privacy; network security; platform security and malware; and system and software security.

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## FIRE ENGINEERING

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### AMERICAN CARS, 1946-1959

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#### EVERY MODEL, YEAR BY YEAR

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**McFarland** From the resumption of automobile production at the close of World War II through the 1950s, the American auto industry would see the births and deaths of several manufacturers, great technological advances, and an era of dramatic styling as a prospering nation asserted its growing mobility. Cars of this period are among the most iconic vehicles ever built in the United States: the 1949 Ford, the remarkable Studebaker designs of 1950 and 1953, the 1955-1957 Chevrolets, the "Forward Look" Chrysler products, the ill-fated Edsel and many others. This comprehensive reference book details every model from each of the major manufacturers (including independents such as Kaiser-Frazer and Crosley but excluding very low-volume marques such as Tucker) from model years 1946 through 1959. Year by year, it provides an overview of the industry and market, followed by an individual report on each company: its main news for the year (introductions or cancellations of models, new engines and transmissions, advertising themes, sales trends etc.); its production figures and market status; and its powertrain offerings, paint colors and major options. The company's models are then detailed individually with such information as body styles, prices, dimensions and weights, standard equipment and production figures. Nearly 1,000 photographs are included.

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## SCARS, MARKS & TATTOOS

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I have physical scars from past surgeries, however, I have emotional scars as well. They were buried deep inside (hidden). It wasn't until my mother died was I able to "catch my breath" and to make sense of or process the emotional pain I had endured due to her prescription drug addiction, resulting in my own addictions.

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## CAMARO WHITE BOOK

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**Motorbooks** First introduced in 1985, this fifth edition of the Camaro White Book has been updated and expanded to include all Camaros from the first 1967s to the last models built in 2002. It includes thousands of Camaro facts, window-sticker prices, options and option codes, exterior and interior colors and codes, production volumes, and compilations of those little details that make each model unique. Presented in a precise, year-to-year format, this book puts real expertise at the fingertips of Camaro enthusiasts. This latest Camaro White Book has increased from 128 to 160 pages and is nearly an inch taller, yet retains a convenient back-pocket or glove box size.

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## CAR GUYS VS. BEAN COUNTERS

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### THE BATTLE FOR THE SOUL OF AMERICAN BUSINESS

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**Penguin** A legend in the car industry reveals the philosophy that's starting to turn General Motors around. In 2001, General Motors hired Bob Lutz out of retirement with a mandate to save the company

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by making great cars again. He launched a war against penny pinching, office politics, turf wars, and risk avoidance. After declaring bankruptcy during the recession of 2008, GM is back on track thanks to its embrace of Lutz's philosophy. When Lutz got into the auto business in the early sixties, CEOs knew that if you captured the public's imagination with great cars, the money would follow. The car guys held sway, and GM dominated with bold, creative leadership and iconic brands like Cadillac, Buick, Pontiac, Oldsmobile, GMC, and Chevrolet. But then GM's leadership began to put their faith in analysis, determined to eliminate the "waste" and "personality worship" of the bygone creative leaders. Management got too smart for its own good. With the bean counters firmly in charge, carmakers (and much of American industry) lost their single-minded focus on product excellence. Decline followed. Lutz's commonsense lessons (with a generous helping of fascinating anecdotes) will inspire readers at any company facing the bean counter analysis-paralysis menace.

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## **HONEY BADGER DON'T CARE**

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### **RANDALL'S GUIDE TO CRAZY, NASTYASS ANIMALS**

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**Andrews McMeel Publishing** Never before has wildlife narration been this bold and this hilarious. More than 40 million people have viewed Randall's honey badger video, "The Crazy Nastyass Honey Badger." "It has no regard for anyone or anything—it just takes what it wants! What a little badass!" When viewing wildlife footage, who hasn't thought at times, "Ewww! What the hell is that?!" Randall thinks it — and says so! In *Honey Badger Don't Care*, Randall examines and humorously informs on a dozen crazy, nasty animals of the wild kingdom employing his unique style of telling it like it is! His wildlife writing is refreshingly honest. If an animal scares Randall, he's not afraid to share. Unlike most nature writers, Randall doesn't deliver the sugarcoated or drab description. He "goes there" and shares his true feelings with his audience. Because of this, his readers feel that they can relate. Randall loves animals—even the ones that terrify him. He may not agree with how these animals conduct themselves in the world, but Randall wants everyone to know who they are. Just as he introduced the world to the honey badger, the Jesus lizard, and others, so will Randall shed light on twelve bizarre and interesting animals. Designed with callouts, sidebars, and more than fifty photos, *Honey Badger Don't Care* presents a wildlife book for adults—hilarious, irreverent, profane, yet charming, chatty, and informative. Don't be stupid—buy this book!

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## **CAMARO**

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### **A LEGEND REBORN**

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**Motorbooks International** Road & motor vehicles: general interest.

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## **CAMARO**

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A full-color gallery spanning the history of Chevy's great Camaro includes SS, RS, Z28, and Iroc-Z; Indy pace cars; COPO, Yenko, Baldwin-Motion, and Nickey; police cars; model evolution and racing history; specifications, technical notes, and index.

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### **STANDARD CATALOG OF AMERICAN LIGHT-DUTY TRUCKS**

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This huge haul of truck history, facts, figures and fun from editor John Gunnell will help collectors find vehicle ID numbers, engine data, updated pricing based on the 1-to-6 condition code and more!

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### **ARTS & HUMANITIES CITATION INDEX**

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A multidisciplinary index covering the journal literature of the arts and humanities. It fully covers 1,144 of the world's leading arts and humanities journals, and it indexes individually selected, relevant items from over 6,800 major science and social science journals.

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## **CANNONBALL!**

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**Motorbooks** This first book of its kind tells the behind-the-scenes story of the incredibly illegal Cannonball rally. This best seller is now available in paperback! In the early 1970s, Brock Yates, senior editor of *Car and Driver Magazine*, created the now infamous Cannonball Sea-to-Shining-Sea Memorial Trophy Dash; a flat out, no-holds-barred race from New York City to Redondo Beach, California. Setting out to prove that well trained drivers could safely navigate the American highways at speeds in excess of the posted limits, Mr. Yates created a spectacle reminiscent of the glory days of the barnstorming pilots. Filled with fascinating unpublished stories, nostalgic and modern-day photographs, inside information and hilarious stories from this outrageous and incredibly immoral rally. Brock is one of the best-

known, most respected automotive journalists in the world today.

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## NATURAL GOLF SWING

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**McClelland & Stewart** *If your golf game has been plagued by inconsistency and less-than-peak performance, you may be going against your "natural swing". But you can improve your golf game dramatically and you can beat bad habits by drawing on talents you already possess. The Natural Golf Swing will: - introduce you to your natural balance and rhythm - let you play consistently to your potential - allow you to enjoy a repeating swing - help you increase power and control with every swing According to champion golfer George Knudson, your swing is governed by laws of nature, and is subject to logical, physical fundamentals that are all too often ignored. By learning the simple principles outlined in this book, you will generate more powerful, accurate swings, reduce your score, and gain control over your game. Take advantage of Knudson's more than 30 years experience on the pro circuit as he guides you step-by-step through the mechanics of the natural swing, from the important first step of maintaining proper balance through the backswing, down-swing, and finishing form. Extensive illustrations and drills help to clarify each step. Knudsen also shares his experience as a golfer on the tour, offering valuable insights into the roles that temperament and concentration play in winning.*

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## DIARIO OFICIAL

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## ORGANO DEL GOBIERNO CONSTITUCIONAL DE LOS ESTADOS UNIDOS MEXICANOS

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## 4-WHEEL FREEDOM

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## THE ART OF OFF-ROAD DRIVING

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*Whether you're thinking about buying a 4-wheel drive vehicle or are already an experienced 4WDer, there is something in this complete guide for you. Learn how to drive on snow, ice, rocks, mud and hills, plus how to choose and use off-road tires, winches and other specialty gear. Every 4WD owner should own this handy book.*

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## LEXUS

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## THE RELENTLESS PURSUIT

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**John Wiley & Sons** *A behind-the-scenes look at Lexus's surprising twenty-year success story—in a revised new edition In the 1980s, German brands BMW and Mercedes-Benz dominated the luxury car market and had little reason to fear competition from Japan. But in 1989, Toyota entered the market with the Lexus LS 400, a car that could compete with the Germans in every category but price—it was US\$30,000 cheaper. Within two years, Lexus had overtaken Mercedes-Benz in the United States and made a stunning success of Toyota's brave foray into the global luxury market. Lexus: The Relentless Pursuit reveals why Toyota decided to take on the German automakers and how the new brand won praise and success for its unparalleled quality, unforgettable advertising, and unprecedented customer service. From the first boardroom planning session to Lexus's entry into the mega-luxury supercar market, this is the complete and compelling story of one of the world's most admired brands. Includes a new Foreword by legendary designer Erwin Lui, an Afterword with updates since the first edition, and a new Coda by leading Japanese automotive journalist Hisao Inoue Covers the racetrack triumph—and tragedy—behind the new US\$375,000 Lexus LFA supercar Offers important business lessons for brand managers and executives For car enthusiasts, business leaders, and anyone interested in branding and marketing, Lexus: The Relentless Pursuit offers an amazing story of excellence and innovation in the automotive industry.*

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## ARTIFICIAL INTELLIGENCE

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## DATA ANALYTICS AND INNOVATION FOR BEGINNERS

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**Efalon Acies** *In this guide, you will learn about all the basics of artificial intelligence. You'll learn what it is, how it works, and where it came from (or, in other words, how it all started). Aside from that, we'll dive into some data analytics and examples of artificial intelligence. We'll cover several steps in the analytical process, and see what it takes for artificial intelligence to be effective. Last but not least, safety and privacy issues will be brought to light, since today's age is full of hacking, spying, and theft. Therefore, it is mandatory that these devices and systems are kept safe and secure. If any of these topics interest you, then I encourage you to pick up this digital book and start reading or listening to the audio version.*

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**U. S. MILITARY WHEELED VEHICLES**

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*A timeless classic vehicle history book, over 2100+ photos of US military vehicles from 1900 to 1983. Covers everything from bicycles, jeeps, 4X4's, 6X6's, 8X8's, 1/4 ton's to 50 ton trucks. A must for military vehicle enthusiasts and collectors.*

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**CORVETTE**

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**CHEVROLET**

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**A HISTORY FROM 1911**

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**Automobile Heritage Publishing & Co**

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**A PLACE OF QUIET REST**

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**FINDING INTIMACY WITH GOD THROUGH A DAILY DEVOTIONAL LIFE**

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**Moody Publishers** *The God of the universe created us for a love relationship with Him! We long for that sweet intimacy with God, but it often seems so out of reach. Yet even in the busyness of daily life, we hear those whispers calling us, drawing us to sit at the feet of Jesus. Best-selling author Nancy Leigh DeMoss demystifies the process of coming to know God intimately. For over 10 years A Place of Quiet Rest has spoken to readers, helping them to a deeper relationship with Christ. In A Place of Quiet Rest Nancy shares from her heart and life how a daily devotional time can forever change your life. Includes personal reflections by Elisabeth Elliot, Kay Arthur, Barbara Rainey, Joni Eareckson Tada in addition to Making it Personal sections for deeper study.*

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**FAST GUYS, RICH GUYS, AND IDIOTS**

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**A RACING ODYSSEY ON THE BORDER OF OBSESSION**

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**U of Nebraska Press** *Sam Moses, a motorsports writer for Sports Illustrated, was assigned to go racing and write about what happened. Fast Guys, Rich Guys, and Idiots is a personal odyssey that peers over the cliff of change and into the pit of obsession. From small-time races to glittery grands prix, it lays bare the greed, lust, and desperation of every driver for time behind the wheel and a faster car. It explains the perfectionism behind taking a turn at the limit and describes the intoxicating thrill of stealing down the Daytona backstraight at nearly two hundred miles an hour. The core of Moses's story takes place in the heartland of stock car racing, there he finds a spot on a team in Ether, North Carolina. The team's owner is a tough Louisiana oil man, its crew chief a lanky, laconic Texan, and its number-one driver a hairy-chested leadfoot who learned fast driving on backwoods Georgia roads, delivering beauty supplies in his Mustang. Crashes echo throughout the tale that follows, five of them the author's own.*

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**GUIADO POR ANGELES**

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**Xulon Press** *Descubra la dimension espiritual en su vida y la verdadera adoracion hasta encontrarse con Dios cara a cara... Este libro contiene transformadores encuentros con angeles y otros seres espirituales, entrelazados con un profundo fundamento teologico; que lo trasladara mas alla de lo cotidiano y le mostrara su proposito trascendente. Guiado Por Angeles es una revelacion sobrenatural acerca de la Adoracion Celestial, la Guerra Espiritual, y otros temas; dimension que usted tambien puede experimentar. El mundo en el que vivimos a diario, es solo el espejo de una dimension oculta, que solo se puede alcanzar desde una experiencia espiritual. Este libro le revelara la otra cara de la realidad y transformara para siempre su manera de interpretar la vida.*

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**CONTEMPORARY INTELLECTUAL PROPERTY**

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**LAW AND POLICY**

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**Oxford University Press** *This textbook provides an account of intellectual property law. The underlying policies influencing the direction of the law are explained and explored and contemporary issues facing the discipline are tackled head-on. The international and European dimensions are covered together with the domestic position.*

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### **AN EXHIBIT OF FINE BONSAI 2013**

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The 2013 Bay Island Bonsai's show book contains over 80 photographs of fine bonsai and accent plants reflect the January show. The 10x8 inch book is available in a hard back with dust jacket, and contains 92 color pages.

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### **THE OPAL-EYED FAN**

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**Ethan Ellenberg Literary Agency** From acclaimed fantasy and science fiction author Andre Norton comes this tale of 1800s supernatural adventure. After being shipwrecked with her uncle in the Florida Keys and rescued by the rogue Captain Leverett, Persis Rooke delves into the mysteries behind the strange island, the ghostly lady that haunts it, and the jeweled fan that has found its way into her possession of its own accord, which may be her only hope of escaping the perils surrounding her.

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### **HOW CARS WORK**

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*How Cars Work* is a completely illustrated primer describing the 250 most important car parts and how they work. This mini test book includes wonderfully simple line drawings and clear language to describe all the automotive systems as well as a glossary, index, and a test after each chapter. *How Cars Work* provides the basic vocabulary and mechanical knowledge to help a reader talk intelligently with mechanics understand shop manuals, and diagnosis car problems. Tom Newton guides the reader with a one topic per page format that delivers information in bite size chunks, just right for teenage boys. *How Cars Work* was the most stolen book at Kennedy High School in Richmond California! Teachers like our title and so do librarians. The History channel, Modern Marvels-2000, Actuality Productions, Inc is using *How Cars Work* to train staff for a documentary on automobiles.

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### **FAIR VALUE MEASUREMENTS**

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### **CREATIVE WRITING BOUQUET**

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### **A BOUQUET OF BLOSSOMS**

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The authors of this Bouquet are people like you. Retired, living in the Lutheran Homes at Glynde, with freedom at last to pursue things they have always wanted to do. Intrigued by a flyer in their letterboxes offering a creative-writing group, the long-held desire to write overcame their hesitation. They came along, one Tuesday afternoon, to meet with Dorothy O'Neill, a Homes resident and the author of several books, to find out more. Every first and third Tuesday in the month, for a year, these seven women worked diligently with Dorothy, to discover and develop the skills they never knew they had. Using simple and homely topics, they drew on their experience, imagination and wisdom to create the varied pieces collected here. Through the group, these strangers found the satisfaction of creative work and the fun and fellowship of a shared endeavour. So here is a bouquet of their work - short stories, poems, spiritual reflections - to prove that creativity flowers in all of us if we will let it: age open, experience not required.

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### **THE CHOLESTEROL CONTROVERSY**

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**Daimon Verlag**

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### **ADOBE PREMIERE PRO CC LEARN BY VIDEO (2015 RELEASE)**

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**Peachpit Press** This critically-acclaimed interactive training program from Adobe Press offers exceptional quality high-definition video to teach the fundamentals of Adobe Premiere Pro CC. Including more than 10 hours of video tutorials, the course comes complete with lesson files, assessment quizzes, and review materials. Experienced instructor Maxim Jago presents a comprehensive introduction to Premiere Pro, including best practices as well as concepts that are fundamental non-linear video editing. Topics covered include working with imported media, timelines, transitions and special effects, and outputting files to various formats, and how to work within the Creative Cloud. The video is wrapped in a unique interface that allows you to jump to any topic and also bookmark individual sections for later review. The unique Watch and Work mode shrinks the video into a small window to allow you to work alongside in Adobe InDesign as you view the video. Project files used in the lessons are included on the disc so you can practice what you ve learned. At the end of every lesson, you can test your knowledge by taking interactive quizzes."

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**CORVETTE STING RAY**

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**GENESIS OF AN AMERICAN ICON**

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**Brock Racing Enterprises** Winner of the 2013 Motor Press Guild's prestigious Dean Batchelor Award for Best Automotive Journalism across all categories of video/film, books, articles and photography, this book tells the fascinating inside story behind the creation of the 1963 Corvette Sting Ray as told by the last remaining GM Designer who was part of its design.

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**STANDARD CATALOG OF AMERICAN CARS, 1946-1975**

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The newly revised fourth edition of *The Standard Catalogue of American Cars, 1946-1975* is the most complete post World War Two automobile book ever assembled. Ron Kowalke brings together the top minds in car collecting to deliver a one-of-a-kind source for identifying, buying, selling or simply enjoying American cars from 1946-1975. By using this book, you'll join auctioneers, insurers, hobbyists, investors, car dealers, restorers and other collectors in the pursuit of some of the best cars America ever produced. From the big automakers in Detroit to the small one-car wonders from New Jersey to California, more than a thousand listings of individual models help you to make critical restoration, buying and selling decisions and help you to avoid making an expensive mistake.